

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #99

September 23, 2003

BOARD MEMBERS PRESENT

Conoly Hester – Clarke	Ina Brown-Brothers – Barrow
Nick Aguilar – Clarke	Mae Davis – Elbert
Kenneth Whitehead - Oglethorpe	Shirley Segars – Barrow
John Davis – Clarke	Linda Vinson – Walton
Pat Ellis - Jackson	Donald Hector - Walton
R. Charles White - Walton	Mary Gannon Gunn - Clarke
Bryant Miller - Greene	Carter Smisson – Jackson
Mary Jo Matthews – Madison	

BOARD MEMBERS ABSENT

Jim Hudson – Oconee	Gail Goldsmith– Morgan
Greene - Vacant	

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Brenda Smith	Cecile Morgan
Shelia Cain	Fred Eckhardt
Linda Hazinski	Terry Tellefson
Art Davis	Robert Stephens, MD
Terry Frazier	Scott Clark
Helen Kabat	David Anderson

GUESTS

Rick Fyock	Mary Anna Fyock
Mary O'Toole	

The meeting was opened by Conoly Hester, Community Service Board (CSB) chairperson at 5:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda. Moved (Carter Smisson); Seconded (John H. Davis); Passed (Unanimously).
- 1.2. Motion to approve the minutes of the August 26th Community Service Board meeting as amended. Moved (John H. Davis); Seconded (Carter Smisson); Passed (Unanimously).
- 1.3. Motion to accept the financial report. Moved (John H. Davis); Seconded (Carter Smisson); Passed (Unanimously).
- 1.4. Motion to adjourn the meeting. Moved (Carter Smisson); Seconded (John H. Davis); Passed (Unanimously).

2.0 OLD BUSINESS

2.1 Executive Director reported on a meeting held with Athens Regional Medical Center (ARMC) staff to address the memorandum of understanding. Advantage Behavioral Health Systems (ABHS) will be willing to pay \$100 per diem per indigent consumer admitted to ARMC. The major issue is excessive commitment. ARMC will employ Robert Stephens, MD and Sharon Esposito, MD and effective October 1st, Dr. Stephens will begin employment. Dr. Esposito will provide consult services and serve as the Medical Director. ABHS will contract for services from Dr. Stephens at 40% of his time. ABHS will provide a liaison to the Emergency Room and 2nd Floor to develop and provide protocols. Fred Eckhardt, Operations Manager has agreed to accept these duties and responsibilities. ABHS and ARMC will meet bimonthly to evaluate the partnership. Jodi Corry, Fortson, Bently and Griffin will draft the memorandum of agreement for ARMC.

3.0 NEW BUSINESS

3.1 Mr. Eckhardt reported on the FY 2004 Client Fee Campaign. ABHS has designated the months of September through November for the Client Fee Campaign. In order to enlist as many employees and sites as possible, ABHS has approved a campaign contest with prizes for each site that achieves the goals of the campaign. The goals are increasing our "self pay" revenue, improving the accuracy of our income verification process, and reducing the number of clients that receive services or medications on a fee discount without proof of income.

4.0 SERVICE REPORTS (Administrative Reports)

4.1 Ms. Hester reported on contributions/donations to the agency. Two donors made monetary contributions in memory of the late Dr. Harold Nix, whose family requested that people honor him by making donations to ABHS in lieu of flowers. The other donors were the Lexington Road Walmart, Athens Video Services, and the Jackson County Chamber of Commerce. Dr. Davis stated that this information should be submitted for publication in the local newspapers. Mr. Tellefson will follow up on this request.

5.0 BOARD REPORTS

5.1 Finance Committee – Kenneth Whitehead, Oglethorpe County CSB Representative reported on the revenues and expenditures for the period ending August 31, 2003. Mr. Whitehead distributed a financial balance sheet for Board members to review. Ms. Hester announced that Sabrina Cape, Carl Vinson Institute of Government will address the ABHS audit report and the balance sheet at the CSB Work Session on October 14, 2003.

5.2 Membership & Nominations Committee – Dr. Davis reported on the status of CSB membership. Sheriff Chris Houston, who was selected to represent Greene County, has decided not to accept the position to serve on the Board. Dr. Davis and Bryant Miller, Greene County CSB Representative will meet to review potential candidates for the Board.

The Membership and Nominations Committee met to address the 2004 Slate of Officers. The following names were nominated:

- a) Carter Smission - Chairman
- b) Kenneth Whitehead - Vice Chairman
- c) Linda Vinson - Secretary.

The Board members will be provided with a ballot at the next Board meeting. Mr. Tellefson stated that additional nominations will be accepted from Board members at that time.

- 5.3 Legislative Committee – Linda Vinson, Walton County CSB Representative reported that a Legislative Breakfast is scheduled for October 16, 2003 at 9:00 a.m. in the Director's Conference Room, Athens, Georgia. Board members were requested to personally invite legislators in their county area to this event. Ms. Vinson also requested the development of a plan for distributing ABHS brochures, and she stated that these documents need to be translated into Spanish.
- 5.4 Bylaws and Policy Committee – no report requiring an action.
- 5.5 Rights of Persons Served Committee - Shirley Segars, Barrow County CSB Representative reported that the committee met today. They reviewed nineteen (19) incidents, which included eleven (11) serious, eight (8) critical, and two (2) deaths.
- 5.6 Ad Hoc Dashboard Committee - CSB members received a revised dashboard report. This document will be addressed at the CSB Work Session.
- 5.7 Ad Hoc Annual Report Committee - Tina Tarbox, Marketing and Public Relations and staff will plan the Annual Recognition Reception. The dinner will be November 25, 2003; following the CSB meeting.
- 5.8 CSB Association Report - Dr. Davis reported on the CSB Association Annual Meeting, November 16 - 18, 2003, Savannah, Georgia. Board members are encouraged to attend.

6.0 REPORT FROM THE CSB EXECUTIVE DIRECTOR

- 6.1 Cecile Morgan, Residential Services Director reported on the Shelter Plus Grant (HUD). We currently have sites in Clarke, Greene, Madison, and Walton Counties; a total of fifteen (15) sites. These services are provided to consumers who are homeless and have a mental health diagnosis.
- 6.2 Mr. Tellefson attended the Regional Board Planning Retreat, September 20, 2003. He requested that a copy of the document presented at the retreat be distributed to Board members for review.

7.0 REPORT FROM CSB CHAIRPERSON

- 7.1 Ms. Hester acknowledged the death of Dr. Cindy Darden's husband, Wood Campbell. A memorial was held September 21, 2003.
- 7.2 The CSB Work Session is scheduled for October 14, 2003 at 9:00 a.m. in the Educational Services Conference Room, Athens, Georgia. The agenda will include a review of the ABHS audit report by Ms. Sabrina Cape, diagnosis report by Dr. Robert Stephens, and the Dashboard report.

7.3 The Mental Health Services Coalition celebrates Mental Illness Awareness Week "Candlelight Ceremony", October 12, 2003 at the Carter Center at 6:30 p.m.

7.4 The ABHS Picnic is scheduled for September 27, 2003 at 10:00 a.m. at the Sandy Creek Park, Athens, Georgia.

8.0 PUBLIC ACCESS

8.1 Mary O' Toole reported on services for the homeless which are provided in a 10-county area through the Northeast Georgia Homeless Coalition.

10.0 ADJOURNMENT

DATE

APPROVED BY: MARY JO MATTHEWS
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: CONOLY HESTER
CHAIR PERSON