

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #100

October 28, 2003

BOARD MEMBERS PRESENT

Conoly Hester – Clarke
Gail Goldsmith– Morgan
Kenneth Whitehead - Oglethorpe
John Davis – Clarke
Pat Ellis - Jackson
R. Charles White - Walton
Bryant Miller - Greene
Mary Jo Matthews – Madison

Ina Brown-Brothers – Barrow
Mae Davis – Elbert
Jim Hudson – Oconee
Linda Vinson – Walton
Donald Hector - Walton
Mary Gannon Gunn - Clarke
Carter Smisson – Jackson

BOARD MEMBERS ABSENT

Nick Aguilar – Clarke
Greene - Vacant

Shirley Segars – Barrow

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Brenda Smith
Terry Tellefson
Terry Frazier
Helen Kabat
Sandra Fricks

Cecile Morgan
Cindy Darden
Tina Tarbox
Larry Gabriel

GUESTS

Rick Fyock
Mary O'Toole

Mary Anna Fyock

The meeting was opened by Conoly Hester, Community Service Board (CSB) chairperson at 5:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda. Moved (John H. Davis); Seconded (Pat Ellis); Passed (Unanimously).
- 1.2. Motion to approve the minutes of the September 23rd Community Service Board meeting as amended. Moved (John H. Davis); Seconded (Kenneth Whitehead); Passed (Unanimously).
- 1.3. Motion to adjourn the meeting. Moved (Mae Davis); Seconded (Carter Smisson); Passed (Unanimously).

2.0 OLD BUSINESS

- 2.1 Mr. Tellefson reported on Athens Regional Medical Center (ARMC). ABHS and ARMC staff are meeting on a weekly basis regarding utilization. Dr.

Robert Stephens is currently employed by ARMC, and is providing 40% of services to ABHS. Dr. Esposito is now working full-time with ARMC. ABHS is recruiting on the Medical Director's position. Fred Eckhardt, Operations Manager is serving as liaison between ABHS and ARMC.

3.0 NEW BUSINESS

3.1 Larry Gabriel, Chief Financial Officer reported on transportation. We are currently in the process of negotiating a contractual arrangement with Greene County Department of Transportation. ABHS would assume the 53-11 grant, which would pay 90% for vehicle purchases and 40% for operations and approved trips. Mr. Tellefson requested that Bryant Miller, Greene County CSB Representative assist in publishing an article in the local newspapers regarding this issue. Mr. Miller agreed to assist with this matter.

4.0 SERVICE REPORTS (Administrative Reports)

4.1 Tina Tarbox, Community Relations & Business Development reported on the brochures for our Mental Health Day Programs. Work is ongoing to design and develop the content of the brochures. Board members will be provided copies of the brochures.

4.2 Terry Frazier, Human Resources Director stated that he has been unable to schedule a meeting with Nick Aguilar, Athens-Clarke County CSB Representative regarding the Hispanic population.

4.3 Board members received a copy of correspondence from the Board of Human Resources/State of Georgia to the Staff of Unlimited Services (Walton-Morgan Service Center). "I assure you that the Board of Human Resources took all comments into consideration and on Wednesday, October 15, 2003, voted not to convert day habilitation slots to day supports slots in the proposed budget submitted to the Governor for State Fiscal Years 2004 and 2005".

4.4 John Davis, Athens-Clarke County CSB Representative raised concerns regarding the audit scores. Helen Kabat, Continuous Quality Improvement reported she is visiting sites on a monthly basis regarding the audit of billing and compliance with Medicaid and ABHS documentation standards. Dr. Davis suggested asking the Department of Human Resources (DHR) and the Regional Board to submit monthly and/or quarterly feedback regarding this issue.

5.0 BOARD REPORTS

5.1 Finance Committee – Gail Goldsmith, Morgan County CSB Representative reported the committee met today. They reviewed the revenues and expenditures for the period ending September 30, 2003.

5.2 Membership & Nominations Committee – Dr. Davis reported that Board members would be provided a ballot for election of the 2004 CSB officers. The election will be held at the November CSB meeting. He updated regarding the CSB membership. We have contacted the Greene County Board of Commissioners regarding the appointment of a representative. The Board consists of four (4) categories, which are advocate, consumer,

family member, and community leader. The Board represents the disability areas including mental health, developmental disabilities, and addictive disease services. Our membership consists of the following:

CATEGORIES

Advocates - 4
Consumers - 3
Family Members - 7
Community Leaders - 3

DISABILITY AREAS

Mental Health - 7
Developmental Disability - 5
Addictive Diseases - 5

In terms of office, we have one (1) member whose term expires in 2003, six (6) in 2004, five (5) in 2005, and five (5) in 2006.

- 5.3 Legislative Committee – Linda Vinson, Walton County CSB Representative reported that the Legislative Breakfast was held October 16, 2003. In attendance were Louise McBee, Brian Kemp, and Bob Smith. Mr. Tellefson reported that correspondence-detailing topics of discussion would be mailed to legislators who were not available to attend. Pat Ellis, Jackson County CSB Representative requested that a copy of the power point presentation be sent to all CSB members.
- 5.4 Bylaws and Policy Committee – Mary Jo Matthews, Madison County CSB Representative reported the committee would meet next month to address revised policies.
- 5.5 Rights of Persons Served Committee - Ina Brown-Brothers, Barrow County CSB Representative reported the committee met today. They reviewed twenty-five (25) incident reports and four (4) deaths.
- 5.6 Ad Hoc Dashboard Committee - no report requiring an action.
- 5.7 Ad Hoc Annual Report Committee - The Employee Recognition Reception will be held immediately following the CSB meeting, November 25th. The Distinguished Service Award will be presented at that time. The CSB Awards Committee will meet November 19, 2003 at 2:00 p.m. in the Administrative Conference Room, Athens, Georgia. The committee will review nomination forms to include Commitment to Service Awards - Clinical, Residential, and Team; Excellence in Administrative Support Award; Excellence in Management Award; and the Distinguished Service Award. Recipients will receive an award and a monetary donation.
- 5.8 CSB Association Report - The annual CSB Association Meeting is November 16 - 18, 2003 in Savannah Georgia.

6.0 REPORT FROM THE CSB EXECUTIVE DIRECTOR

- 6.1 Sandra Fricks, Program Manager for Women's Services reported on the services being rendered. Women's Services is a gender specific program funded by the Temporary Assistance for Needy Families (TANF) created to serve addicted women and their children. It is a program that focuses on addiction recovery, reunification and parenting of children, achieving self-sufficiency through work, and therapeutic childcare. A woman must currently receive TANF or have an open CPS case, must have received TANF in the last year but is no longer receiving funds due to employment, or has Medicaid funding for Intensive Day Treatment in order to be eligible. The goal of the program is to remove substance abuse as a

barrier to employment for pregnant, or postpartum women or women who have young children. Ms. Fricks shared the Women's Services Wish List, which included furniture, clothing, toys and parking spaces. Mr. Miller suggested contacting the Potter's House for furniture. Ms. Tarbox noted that last year ABHS conducted a Toy and Gift Drive for the children affiliated with the Women's Program and the Child & Adolescent Program. She requested a wish list, because the Toy and Gift Drive will be offered this year.

6.2 Mr. Tellefson reported on the Department of Human Resources (DHR) budget.

6.3 Mr. Tellefson reported on a meeting with Joe Johnson, Crime Reporter, Athens Banner Herald.

7.0 **REPORT FROM CSB CHAIRPERSON**

7.1 Ms. Hester announced that the Board will begin meeting at 4:00 p.m. in November 2003. The Finance and Rights of Persons Served Committees will begin meeting at 2:45 p.m. in November 2003.

7.2 Ms. Hester reported on the CSB Work Session. She encouraged Board members to review the minutes of the event.

7.3 Ms. Hester reported on transportation arrangements for Board members attending the CSB Association Conference. The van will depart from the Access Unit (Emergency Services) on Sunday, November 16th at 8:00 a.m. The Access Unit is located at 195 Miles Street, Athens, Georgia.

8.0 **PUBLIC ACCESS**

8.1 No one present to address the Board.

10.0 **ADJOURNMENT**

DATE

APPROVED BY: MARY JO MATTHEWS
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: CONOLY HESTER
CHAIR PERSON