

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #101 November 25, 2003

BOARD MEMBERS PRESENT

Conoly Hester – Clarke
Mae Davis – Elbert
Kenneth Whitehead - Oglethorpe
John Davis – Clarke
Pat Ellis - Jackson
R. Charles White - Walton
Bryant Miller - Greene
Shirley Segars – Barrow

Ina Brown-Brothers – Barrow
Nick Aguilar – Clarke
Jim Hudson – Oconee
Linda Vinson – Walton
Donald Hector - Walton
Mary Gannon Gunn - Clarke
Carter Smisson – Jackson

BOARD MEMBERS ABSENT

Mary Jo Matthews – Madison
Greene - Vacant

Gail Goldsmith– Morgan

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Cecile Morgan
Terry Tellefson
Terry Frazier
Linda Hazinski

Larry Gabriel
Cindy Darden
Tina Tarbox

GUESTS

Rick Fyock
Ralph Danson

M. Andrew McCollum

The meeting was opened by Conoly Hester, Community Service Board (CSB) chairperson at 4:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda. Moved (Carter Smisson); Seconded (John H. Davis); Passed (Unanimously).
- 1.2. Motion to approve the minutes of the October 28th Community Service Board meeting as amended. Moved (Jim Hudson); Seconded (Pat Ellis); Passed (Unanimously).
- 1.3. Motion to approve the 2004 Slate of Officers (see **Board Reports 5.2**). Moved (Mae Davis); Seconded (Ina Brothers); Passed (Unanimously).
- 1.4. Motion to empower the Executive Committee to handle business that needs attention prior to the January CSB Meeting. Moved (John H. Davis); Seconded (Ina Brothers); Passed (Unanimously).
- 1.5. Motion to adjourn the meeting. Moved (Mae Davis); Seconded (Carter Smisson); Passed (Unanimously).

2.0 OLD BUSINESS

- 2.1 Fred Eckhardt, Director of Operations reported on Athens Regional Medical Center (ARMC). Thanks to the diligent work of Dr. Robert Stephens and

Terry Tellefson the financial crisis at ARMC did not result in the closure of the Psychiatric Unit. The hospital has decided to reduce the number of beds from 20 to 12 and this allowed a reduction in the number of staff employed in the Unit. The Psychiatric Unit now has a steering committee that meets weekly to help the Unit increase it's revenue. The committee is reviewing all admissions and discharges for appropriateness, and developing an admission protocol that will allow a weekly review of the mobile assessment referrals from the Emergency Room. The committee is optimistic that these efforts will work to allow the Unit to develop sufficient revenue to support itself.

3.0 NEW BUSINESS

3.1 Mr. Tellefson reported on the Department of Human Resources (DHR) Board Transition Hearings. The initial meeting was held November 6, 2003 in Monroe, Georgia. The focus of the meeting was funding issues. Board members who were in attendance requested simple indicators of performance, not to eliminate services but eliminate expensive cost. There will be some significant changes in how business is conducted. The next hearing is scheduled for December 16, 2003, at the Department of Family and Children Services (DFACS) at 4:00 - 7:00 p.m., Winder, Georgia. Cindy Darden, Director of Clinical Services will present on clinical issues. These meetings are open to the public.

4.0 SERVICE REPORTS (Administrative Reports)

4.1 Mr. Tellefson reported on the percentage of outcome measures. DHR contract states that ABHS is required to provide outcome measures for child and adolescent, mental health and substance abuse. The instruments used to track these outcomes are Child and Adolescent Functional Assessment Scale (CAFAS), Daily Living Assessment for adults, and the Alcohol Severity Index (ASI). DHR says that ABHS should be at the 90% level for submission; ABHS is currently at 78%.

4.2 The Corporate Compliance Officer has been involved in two (2) lengthy investigations. The reports will be submitted to the Rights of Persons Served Committee in January 2004.

5.0 BOARD REPORTS

5.1 Finance Committee – Kenneth Whitehead, Oglethorpe County CSB Representative reported on the revenues and expenditures for the period ending October 31, 2003.

5.2 Membership & Nominations Committee – John Davis, Athens-Clarke County CSB Representative introduced Ralph Danson. Mr. Danson will represent Greene County. Mr. Danson is the director and founder of the Community Addiction Recovery (CAR). CAR is a ministry of Christian Families Today. He will attend the new CSB member orientation prior to the January CSB meeting and will be sworn into office in January.

Board members were provided a CSB ballot for the 2004 slate of officers. The slate of officers are: Chairman - Carter Smisson; Vice Chairman - Kenneth Whitehead; and Secretary - Linda Vinson.

5.3 Legislative Committee – no report requiring an action.

5.4 Bylaws and Policy Committee – no report requiring an action.

- 5.5 Rights of Persons Served Committee – The committee met today. They reviewed the twenty-six (26) complaints, twenty (20) incidents, and two (2) corporate compliance reports.
- 5.6 Ad Hoc Dashboard Committee - no report requiring an action.
- 5.7 Ad Hoc Annual Report Committee – no report requiring an action.
- 5.8 CSB Association Report – no report requiring an action.

6.0 REPORT FROM THE CSB EXECUTIVE DIRECTOR

6.1 Mr. Tellefson reported on penalties. ABHS could be penalized approximately \$116,000 due to the incompleteness of outcome measures for (Performance Measurement and Evaluation System, Addiction Severity Index (ASI), and Daily Living Activity (DLA)).

7.0 REPORT FROM CSB CHAIRPERSON

- 7.1 The CSB Association Annual Meeting was November 16 - 18, 2003 in Savannah, Georgia. Board members were in attendance.
- 7.2 The Board agreed to cancel the CSB Meeting scheduled in December. They agreed to empower the Executive Committee to handle business that needs attention prior to the January CSB Meeting.

8.0 EMPLOYEE RECOGNITION

- 8.1 Ina Brown-Brothers, Barrow County CSB Representative, reported that the Awards Committee met on November 19th. They reviewed nomination forms and selected staff for recognition. Staff received the following:
- a) **Distinguished Service Award** - Vicki Nesmith, Walton County Service Center
 - b) **Commitment to Service Award** - Cathryn Avery, Community Support Individual
 - c) **Excellence in Management Award** - Donna Kane, Human Resources
 - d) **Excellence in Administrative Support Award** - April Harder, Addictive Diseases Services

9.0 PUBLIC ACCESS

9.0 No one present to address the Board.

10.0 ADJOURNMENT

DATE

APPROVED BY: MARY JO MATTHEWS
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: CONOLY HESTER
CHAIR PERSON