

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #102 January 27, 2004

BOARD MEMBERS PRESENT

Conoly Hester – Clarke
Mae Davis – Elbert
Kenneth Whitehead - Oglethorpe
John Davis – Clarke
Pat Ellis - Jackson
R. Charles White - Walton
Bryant Miller - Greene
Ralph Danson - Greene

Mary Jo Matthews – Madison
Ralph Danson - Greene
Jim Hudson – Oconee
Linda Vinson – Walton
Donald Hector - Walton
Mary Gannon Gunn - Clarke
Carter Smisson – Jackson

BOARD MEMBERS ABSENT

Gail Goldsmith– Morgan
Shirley Segars – Barrow

Nick Aguilar – Clarke
Barrow - Vacant

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Cecile Morgan
Terry Tellefson
Terry Frazier
Linda Hazinski
Scott Clark
David Anderson
Barbara Reid
Joann McClendon

Larry Gabriel
Cindy Darden
Tina Tarbox
Brenda Smith
Fred Eckhardt
Helen Kabat
Annie Hughey

GUESTS

Boyd McLocklin

The meeting was opened by Carter Smisson, Community Service Board (CSB) Chairman at 4:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda. Moved (Conoly Hester); Seconded (Mary Jo Matthews); Passed (Unanimously).
- 1.2. Motion to approve the minutes of the November 25th Community Service Board meeting. Moved (Conoly Hester); Seconded (John H. Davis); Passed (Unanimously).
- 1.3. Motion to pursue the negotiation to gain more information regarding ABHS Executive Director serving as Chief Executive Officer (CEO) for both Athens and Augusta CSBs. Moved (Bryant Miller); Seconded (Conoly Hester); Passed (Unanimously).
- 1.4. Motion to approve the revised ABHS policies (see Board Reports 5.4). Moved (John H. Davis); Passed (Unanimously).
- 1.5. Motion to adjourn the meeting. Moved (Conoly Hester); Passed (Unanimously).

2.0 OATH OF OFFICE

2.1 John H. Davis, Athens-Clarke County Representative introduced and sworn in Ralph Danson. Mr. Danson will represent Greene County. New Board member orientation was held January 15th at GRO Industries in Greene County.

3.0 NEW BUSINESS

3.1 Mr. Tellefson reported on the venture with Augusta CSB. Effective December 2003, Dr. Stephens resigned from ABHS. Currently the Medical Department is under the supervision of the Clinical Director, Cindy Darden. Fred Eckhardt, Director of Operations is responsible for the administrative scheduling and various activities. Mr. Tellefson had previously spoken with Dr. Phil Horton, Medical Director and Acting CEO with Augusta CSB about the possibility of contracting with him. Dr. Horton informed him that the individual who was hired to become Augusta's CEO declined the position. At this point, the idea of a quid pro quo came up. I would serve as the CEO for both CSBs and he would serve as the Medical Director for both. This option would be for six (6) months but could be permanent for Dr. Horton. Mr. Tellefson suggested that the Board vote on this issue. The Board discussed this subject intensively and recommends that Mr. Tellefson pursue the negotiation to gain more information and present at the next Board meeting.

3.2 Carter Smisson, CSB Chairman presented awards to the following:

- a)** Ina Brown-Brothers for serving two (2) years on the CSB Board. Ms. Brothers represented Barrow County;
- b)** Annie M. Hughey for twenty-one (21) years of service working with the developmental disabled consumers and their families in Jackson County; and
- c)** Joann McLendon for twenty-nine (29) years of service working with Residential Services in Elbert County.

4.0 SERVICE REPORTS (Administrative Reports)

4.1 Conoly Hester, Athens-Clarke County CSB Representative requested that the time of training events be included on the training calendars. Terry Frazier, Human Resources Director will follow up on this issue. Training is offered to the community at a minimal charge.

4.2 Linda Hazinski, Developmental Disabled Centers & Community Employment reported on billing issues. We continue to have problems billing for Medicaid Waiver Services in December. We have submitted a list of suggested provider numbers to the Regional Board, which if approved by the Division, will then hopefully allow prior authorizations to be entered and corrected in the ACS computerized billing system.

4.3 John H. Davis, Athens-Clarke County CSB Representative requested ways to increase public relations. He commended Tina Tarbox, Community Relations on her additional duties, but would like for her time to be devoted to public relations. Dr. Davis requested that Cecile Morgan, Residential Services be commended/recognized for receiving funds in the amount of \$333,000+ from HUD to establish and operate a transitional home for people who are homeless and have disabilities. Mr. Tellefson

has met with the Athens Banner Herald's editor regarding this issue. He has provided a press release and a letter for publication.

- 4.4 Dr. Darden announced that an offer has been made to an individual for the position of the Coordinator II of the Addictive Diseases Program.

5.0 **BOARD REPORTS**

- 5.1 Finance Committee – Kenneth Whitehead, Oglethorpe County CSB Representative distributed and reported on the revenues and expenditures for the period ending December 2003. Currently, only the Finance Committee members have been provided the entire financial report, but in the future, the report will be distributed to all members.
- 5.2 Membership & Nominations Committee – Dr. Davis will begin recruitment for an individual to represent Barrow County.
- 5.3 Legislative Committee – Linda Vinson, Walton County CSB Representative commended Mr. Tellefson and Ms. Tarbox for updating our local legislators regarding positive issues happening at ABHS.
- 5.4 Bylaws and Policy Committee – Mary Jo Matthews, Madison County CSB Representative reported the committee met today. They reviewed and requested the Board's approval of the following ABHS policies:
- a) **200.110** Protection and Promotion of Rights of Persons Served - Prohibiting Abuse and Neglect
 - b) **500.107** Information Requests
 - c) **500.115** Access to the Record by Person Served
 - d) **900.170** Incident Reporting
 - e) **900.190** Deaths of Persons Served
- 5.5 Rights of Persons Served Committee – Ms. Matthews reported the committee met today. They reviewed twenty (20) incidents which included eleven (11) critical, and nine (9) serious, four (4) issues and three (3) deaths for the month of November 2003. In December 2003 there were twenty-six (26) incidents which included thirteen (13) serious, eight (8) critical, and five (5) moderate.
- 5.6 Ad Hoc Annual Report Committee – Ms. Tarbox reported that the 2003 Annual reports are ready for distribution.

6.0 **REPORT FROM THE CSB EXECUTIVE DIRECTOR**

- 6.1 Dr. Hazinski reported on the integration of developmental disabled consumers into the community. Solartech, Jackson County Developmental Disabled Center name has changed to Jackson Creative Community Resource Center.
- 6.2 Mr. Tellefson reported that the legislators are reviewing the Governor's budget for 2004 and 2005. Currently we lost \$156,000 for administrative cost in 2004 plus 10% in Medicaid revenues. In 2005, the direction of the DHR Board is that funds will be taken from administrative non-service areas, which includes hospitals and Regional Board. Mr. Tellefson briefly mentioned the possible closing of the Athens Detention Center. The county built the building and later sold it the Department of Juvenile Justice (DJJ) for \$1. He has contacted local legislators regarding this issue in securing the building for ABHS.
- 6.3 Ms. Morgan reported on the HUD grant. The amount of the grant is \$333,182. The funds will be used to establish a transitional setting for homeless individuals with disabilities. We plan for the location to be in

Crawford, Georgia. It will be co-ed and staffed 24/7. Individuals may live there for up to twenty-four (24) months in a sheltered environment.

6.4 Mr. Tellefson reported on the Grassroots Arts Grant. The Arts Advisory Council awarded a small amount of funds for providing ongoing writing skills for consumers in the Women's Program.

6.5 Larry Gabriel, Business Manager, reported on the Greene County Transportation Grant. ABHS began these services in January 2004.

7.0 **REPORT FROM CSB CHAIRPERSON**

7.1 Mr. Smisson distributed and reported on the CSB committee assignments. Board members are encouraged to attend committee meetings.

7.2 Mr. Smisson reported on training for Board members. The CSB Executive Committee will follow up on this issue.

7.3 The CSB and CSB Association Day at the Capitol is scheduled for February 5, 2004. Interested Board members may contact ABHS Administrative Office regarding transportation arrangements.

8.0 **PUBLIC ACCESS**

8.1 No one present to address the Board. Ms. Smisson recognized Boyd McLocklin, former Georgia Mountains CSB Director.

9.0 **ADJOURNMENT**

DATE

APPROVED BY: LINDA VINSON
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: CARTER SMISSON
CHAIRMAN