

**Advantage**  
Behavioral Health Systems  
**MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE  
DISEASES SERVICE BOARD MEETING #106**  
**May 25, 2004**

**BOARD MEMBERS PRESENT**

Conoly Hester – Clarke  
Mae Davis – Elbert  
Jim Hudson – Oconee  
Pat Ellis - Jackson  
Mary Gannon Gunn - Clarke  
Donald Hector - Walton  
Linda Vinson – Walton

Mary Jo Matthews – Madison  
Kenneth Whitehead - Oglethorpe  
John Davis – Clarke  
Carter Smisson – Jackson  
Emma Evans - Barrow  
Ralph Danson - Greene  
R. Charles White - Walton

**BOARD MEMBERS ABSENT**

Shirley Segars – Barrow  
Greene - Vacant

Nick Aguilar – Clarke  
Gail Goldsmith– Morgan

**ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT**

Terry Tellefson  
Tina Tarbox  
Linda Hazinski  
Helen Kabat  
Fred Eckhardt  
Cecile Morgan

Larry Gabriel  
Cindy Darden  
Scott Clark  
Brenda Smith  
Terry Frazier

**GUESTS**

Boyd McLocklin  
Mary Anna Fyock  
Gary Coenen

Rick Fyock  
James Jenkins

**The meeting was opened by Carter Smisson, Community Service Board (CSB) Chairman at 5:00 p.m.**

**1.0 ACTIONS**

- 1.1 Motion to accept the agenda. Moved (Kenneth Whitehead); Seconded (John H. Davis); Passed (Unanimously).
- 1.2. Motion to approve the minutes of the April 27th Community Service Board meeting. Moved (Kenneth Whitehead); Seconded (John H. Davis); Passed (Unanimously).
- 1.3. Motion to adjourn the meeting. Moved (Ralph Danson); Seconded (John . Davis); Passed (Unanimously).

**2.0 OLD BUSINESS**

- 2.1 Mr. Tellefson reported on the penalties. The Division has been reimbursed \$200,000, but ABHS is disputing this issue. ABHS has sent correspondence to the Regional Board in February and May regarding the penalties; ABHS has not received a response. Mr. Tellefson noted that the Division failed to follow their rules because the Provider Manual states

that they (Division) will respond within five (5) days in writing of receipt of a dispute. There appears to be a fair amount of pressure statewide in terms of the penalties.

- 2.2 Mr. Tellefson reported that Robin Johnson has accepted the Medical Director's position effective June 1st. Dr. Johnson is board certified in adult mental health, has experience and interest in working with the dual diagnosis population including mental health and addictive diseases.
- 2.3 Mr. Tellefson briefly reported on the Youth Detention Center (YDC). The legislature has adjourned and ABHS is looking at ways to pursue the facility for service delivery. Mr. Tellefson and Jim Hudson, Oconee County CSB Representative addressed this issue and Mr. Hudson will follow up on legality issues of who owns the building.
- 2.4 Carter Smisson, CSB Chairman reported on the Board members' resumes. Board members received a template of the document. Mr. Smisson requested board members to submit the document to the Administrative Office.
- 2.5 Mr. Smisson reported on the board self-evaluation. The evaluation is a document wherein the Board reviews itself. Board members received a copy of the document and submitted the completed document to the CSB Chairperson. The results of the evaluation were addressed at the CSB Work Session.

### **3.0 NEW BUSINESS**

- 3.1 Mr. Tellefson reported on the FY2005 contract. The document is identical to FY2004. ABHS staff is scheduled to meet with the Regional Board on June 3rd to negotiate the contract in order to get the budgets in place. Mr. Tellefson requested that an executive session be scheduled to address the contract, because the document needs to be endorsed prior to the next CSB meeting. John Davis, Athens-Clarke County CSB Representative suggested that through the CSB Association, members decide that Board Chair would sign the document with a clause stating there are a number of issues that are equitable and incorrect. Dr. Davis and Mr. Tellefson will follow up with the CSB Association. Dr. Davis announced that his term for the CSB Association President has expired.
- 3.2 Mr. Tellefson reported that ABHS has received a request for funds for the overage that has been paid by the Department of Community Health (DCH) because of problems with the Affiliated Computer System (ACS). The issue is DCH says that ABHS owes \$4 million, and ABHS says they owe \$2 million. The reason for the discrepancy is based on their inability to pay for billed services. Mr. Tellefson and Larry Gabriel, Chief Financial Officer (CFO) have evaluated the financials and fund balances, based on it ABHS will submit a check in the amount of \$500,000.

### **4.0 SERVICE REPORTS (Administrative Reports)**

- 4.1 Board members received a copy of the newspaper article dated May 14, 2004, "Mental health agency ex-employees, one arrested, one indicted on charges of theft from clients". Ralph Danson, Greene County CSB Representative requested an update on the status of this issue. Cecile Morgan, Director of Residential Services noted that the detective is continuing investigation to increase the number of charges. A hearing is scheduled on July 1st. Mr. Tellefson reported that ABHS will figure out

the total amount taken and the funds will be redistributed. ABHS assured the Board that there are mechanisms in place to prevent theft from reoccurring.

4.2 Linda Hazinski, Director of Developmental Disabilities Day Services announced that Vickie NeSmith will begin the role of the Behavioral Specialist at 40% time beginning July 1st. Ms. NeSmith will be working closely with the residential and day programs. She was the Manager of Unlimited Services, Walton Developmental Disabilities Day Services program until retirement last year.

4.3 Dr. Davis suggested that Tina Tarbox, Human Resources and Public Relations include in the program challenge for Community Relations and Issue Resolutions "the identification of acceptable approaches and practices for guarding financial supports for behavioral health programs".

## 5.0 **BOARD REPORTS**

5.1 Finance Committee – Kenneth Whitehead, Oglethorpe County CSB Representative reported the committee met today. They reviewed revenue and expenditures for the period ending April 30, 2004. Mr. Gabriel noted that there is a decrease of approximately \$200,000 in revenue this month due to the contract reduction and penalties.

5.2 Membership & Nominations Committee - Dr. Davis reported that he has contacted the Greene County Commissioner's office regarding the appointment of an individual to the Board. The Commissioner's Office fails to reply regarding this issue.

5.3 Legislative Committee – no report requiring an action.

5.3 Bylaws and Policy Committee – Mary Jo Matthews, Madison County CSB Representative noted that there is a policy the committee needs to review. She will distribute a copy of the document to the committee for review and poll input via telephone prior to the CSB meeting.

5.4 Rights of Persons Served Committee – Pat Ellis, Jackson County CSB Representative reported the committee met today. They reviewed ten (10) complaints, which were fully resolved, thirty (30) incidents and two (2) corporate compliance reports.

5.5 Ad Hoc Annual Report Committee - Ms. Tarbox noted the committee met today. Michael Thurmond, Labor Commissioner has agreed to speak at the annual meeting. The event will be held October 19th at 7:00 p.m. The cost will be \$25 per person. The employee recognition awards and the recognition of some volunteers will be presented at the meeting. The location has not been confirmed. Ms. Gunn requested Board members for assistance in developing the invitation and sponsors lists.

## 6.0 **REPORT FROM THE CSB EXECUTIVE DIRECTOR**

6.1 Mr. Tellefson noted that Timothy Gibson, MD, Detox Unit will present at the next Board meeting.

## 7.0 **REPORT FROM CSB CHAIRMAN**

7.1 Mr. Smisson reported on the CSB Work Session, which was held May 6, 2004. Ten board members attended the event. The Chief Executive Officer's (CEO) evaluation was addressed. Mr. Smisson requested Board members who did not attend the work session to complete and submit the document as soon as possible.

7.2 Mr. Smisson noted that the Board goals were not addressed at the CSB work session.

7.3 Dr. Davis reported on the CSB Association. William Hogan, President of the Association was sworn into office. Dr. Davis suggested that Advantage CSB get a grip on communicating more effectively to the Association regarding what we do and the quality of services being rendered. The Association has addressed roles and responsibilities with the CSB Legislative Educator, and continuing the relationship with Cornerstone who provides CEO services. They are exploring the possibility of contracting with Dr. Derril Gay. Dr. Gay is the CEO for DeKalb County. The Association developed their strategic plan.

**8.0 PUBLIC ACCESS**

8.1 James S. Jenkins, Licensed Professional Counselor reported on the continuation of Emergency Room assessments. From April 2003 to April 2004 a total of 3,567 face to face contacts have been made. The face to face contacts includes assessing the level of functioning, problems and support system. As of June 11th, these services will no longer be funded. Mr. Jenkins has contacted hospital personnel regarding the possibility of contracting for these services. He requests that the CSB support the provision of the current mobile assessment services for persons presenting in our area Emergency Rooms in order to provide needed services in a cost-effective and timely manner.

**9.0 ADJOURNMENT**

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DATE

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APPROVED BY: LINDA VINSON  
SECRETARY

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SUBMITTED BY: BRENDA SMITH

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APPROVED BY: CARTER SMISSON  
CHAIRMAN