

# Advantage

## Behavioral Health Systems

### MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #119

August 23, 2005

#### **BOARD MEMBERS PRESENT**

Mary Jo Matthews – Madison  
Pat Ellis - Jackson  
Carter Smisson – Jackson  
Ralph Danson - Greene  
Emma Evans – Barrow  
Gail Goldsmith– Morgan

Linda Vinson – Walton  
Donald Hector - Walton  
John Davis – Athens-Clarke  
Margarita Tejada – Athens-Clarke  
Shirley Segars – Barrow  
Kenneth Whitehead - Oglethorpe

#### **BOARD MEMBERS ABSENT**

Cornelia Lowery – Greene  
Mae Davis – Elbert  
Mary Gannon Gunn – Athens-Clarke

Conoly Hester – Athens-Clarke  
R. Charles White - Walton  
Jim Hudson – Oconee

#### **ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT**

Brenda Smith  
Helen Kabat  
Larry Gabriel  
Terry Frazier

Linda Hazinski  
Cindy Darden  
Scott Clark

#### **GUESTS**

Boyd McLocklin

The meeting was opened by Carter Smisson, Community Service Board (CSB) Chairman at 5:00 p.m.

#### **1.0 ACTIONS**

- 1.1 Motion to accept the revised agenda. Moved (Mary Jo Matthews); Seconded (Gail Goldsmith); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the July 26, 2005 CSB Meeting. Moved (Pat Ellis); Seconded (John H. Davis); Passed (Unanimously).
- 1.3 Motion to approve the financial resolution (see Board Reports 6.1). Moved (Mary Jo Matthews); Seconded (John H. Davis); Passed (Unanimously).
- 1.4 Motion to adjourn the meeting. Moved (Mary Jo Matthews); Seconded (Gail Goldsmith); Passed (Unanimously).

#### **2.0 OATH OF OFFICE**

- 2.1 John Davis, Membership Committee Chairman introduced Margarita Tejada. Ms. Tejada was sworn into office and will serve as the representative for Athens-Clarke County.

### **3.0 OLD BUSINESS**

**3.1** Larry Gabriel, Business Manager acting in the absence of Terry Tellefson, Chief Executive Officer reported on the Crisis Stabilization Program (CSP). An architect, electrician, and fire sprinkler inspectors are currently working on the floor plans of the facility. Inspections will be submitted to Athens-Clarke County on August 26<sup>th</sup>. The purpose for the inspections is to obtain a building permit. Until the facility is in operation, consumers will be served at the State hospital and Laurelwood.

### **4.0 NEW BUSINESS**

**4.1** Mr. Gabriel also reported on the Limited Liability (LLC) Select Systems. CSBs will be dealing with Medicaid Managed Care Companies. ABHS is currently in the process of registering with three (3) companies. Effective January 2006, Barrow and Walton Counties will be involved with the Medicaid Managed Care because they are considered to be in the metro region. The remainder of our counties will become involved July 1, 2006. Terry Tellefson, Executive Director, Cindy Darden, Clinical Director, Fred Eckhardt, Operations Coordinator, and David Anderson, Child & Adolescent Coordinator are attending a meeting in Macon today regarding the Medicaid Managed Care Companies. The CSB Association has employed a liaison to negotiate services and rates with these companies.

### **5.0 SERVICE REPORTS (Administrative Reports)**

**5.1** Ralph Danson, Greene County CSB Representative questioned regarding lawsuits due to drug abuse psychosis. Board members are being targeted with lawsuits. He is terribly concerned regarding this epidemic. Mr. Danson suggested addressing this issue as a plan. Dr. Davis recommended that Dr. Darden research this issue and address it in detail at a CSB Work Day. Mr. Gabriel will follow up with Dr. Darden.

**5.2** Helen Kabat, Continuous Quality Improvement announced the dates for the Commission of Accreditation for Rehabilitative Facilities (CARF) survey are October 26-28, 2005. The surveyors will meet with Board members and report at the exit interview regarding the areas he/she reviewed. Dr. Davis encouraged Board members to attend the exit interview. Ms. Kabat will provide dates and times for the interview with Board members and the exit interview.

**5.3** The Board addressed a concern for a presentation on Cultural Diversity. Dr. Davis recommended scheduling a CSB Work Day and invite Deryl Bailey, Ph.D. to present a lecture. The Board agreed.

**5.4** Gail Goldsmith, Morgan County CSB Representative had concerns regarding a comment in the Management Information Systems (MIS) report, "Mike Padro, Network Specialist, was a very conscientious and dedicated employee who put in an untold number of uncompensated hours". Mr. Gabriel reported that ABHS has numerous positions that are exempt status including managerial positions. Because Mr. Padro was on an exempt status position, comp hours were not reimbursed due to ABHS policy guidelines, and the Fair Labor Standard Act (FLSA). Mr. Padro was a very dedicated employee and was compensated for unused annual

leave. Mr. Frazier noted that the reason for implementing the Awards Program was to recognize dedicated employees.

- 5.5** Shirley Segars, Barrow County CSB Representative had concerns regarding the delay in the approval and funding for the 4.5% increase in Medicaid waiver rates. Linda Hazinski, Residential, Developmental Disabilities Service Centers and Community Employment reported the reason for the delay is the Division has suggested different rates and parity to some programs who does not receive the maximum funding for Day Hab Services.

## **6.0 BOARD REPORTS**

- 6.1** Finance Committee – Ms. Goldsmith reported the committee met today and reviewed revenues and expenditures compared to the budget for the period ending July 31, 2005. The committee requested the Board’s approval of the following resolution, “[That] It be resolved that the CSB for Advantage Behavioral Health Systems does hereby authorize the Executive Director to set up and use credit (debit) in an amount not to exceed \$650,000 in FY2006 to facilitate the operation of the agency as established by HB498 in 2002. The Director is to observe the limitations and specifications as established in HB498. For FY2006 the use of debt would be to purchase vehicles and MIS equipment. The Executive Director is also authorized to purchase and finance the Elbert Mental Health building, 50 Chestnut Street, Elberton, Georgia for \$330,000 if grant funds can not be obtained by acquiring the building. Any other uses of debt service would be brought back to the Board for their review.”
- 6.2** Membership & Nominations Committee - Dr. Davis reported that the ABHS Board has a full slate of representatives for the ten (10) county area. He noted that several committee meetings are held prior to the Board meeting, and encouraged new Board members to attend. Dr. Davis reported that Cornelia Lowery, Greene County CSB Representative was unable to attend the CSB Meeting due to injuries (broken ankle and dislocated arm). He recommended sending a flower arrangement to her.
- 6.3** Legislative Committee – no report requiring an action.
- 6.4** Bylaws and Policy Committee – no report requiring an action.
- 6.5** Rights of Persons Served Committee – Ms. Segars, reported the committee met today. They reviewed incidents reports to include twenty (20) critical, sixteen (16) serious and three (3) minor. The Issue Resolution Advocate had three (3) issues, one (1) resolved and two (2) pending.
- 6.6** Ad Hoc Annual Meeting/Report Committee – Dr. Davis reported on issues regarding the annual meeting. The original date scheduled for the event is October 18, and this date conflicts with the CSB Association Conference, ‘Tee up for Competition’, October 16 – 19, 2005, Augusta, Georgia. The Board discussed possible dates for rescheduling the annual meeting to November 1<sup>st</sup> or 3<sup>rd</sup>. Dr. Davis will follow up with Mary Gannon Gunn, Athens-Clarke County CSB Representative.
- 6.7** Ad Hoc Awards Committee – no report requiring an action.

**6.8** Ad Hoc Public Relations Committee - Pat Ellis, Jackson County Representative reported the committee will meet in September. Mr. Tellefson will include in the ABHS Connection remarks regarding the committee and its function. The committee has agreed to use as an incentive a \$100 prize per quarter for news tips. Ms. Ellis requested for contact persons in the 10-county area for submitting news articles to the papers. Ms. Goldsmith agreed to be the contact person for Morgan County.

**7.0 REPORT FROM THE CSB EXECUTIVE DIRECTOR**

**7.1** Mr. Gabriel reported on the Employee Appreciation Picnic. The picnic was held August 20, 2005. Mr. Gabriel stated, "This was one of the best picnic the agency has had." The 2006 Employee Appreciation Picnic will be held in May, and he suggested having the 2005 committee to organize and plan the event.

**8.0 REPORT FROM THE CSB CHAIRMAN**

**8.1** Mr. Smisson briefly reported on the CSB Association Conference. The conference is very informative, and encouraged Board members to attend.

**8.2** The Nonprofit Program in the University Of Georgia Terry College Of Business is sponsoring a one-day seminar aimed at improving nonprofit board member's effectiveness. The session will be held September 14<sup>th</sup>, 8:30 a.m. to 4:00 p.m. An organization may send up to four (4) board members, and there is no charge. Future seminars will be held October 12<sup>th</sup> and November 16<sup>th</sup>, and the same material will be addressed. The Administrative Office will register interested Board members for the September session.

**8.3** Board members agreed to schedule a work day for October 13, 2005. Dr. Davis is interested in Board members attending a portion of the Cultural Diversity Training scheduled for that day.

**9.0 PUBLIC ACCESS**

**8.1** No one present to address the Board.

**10.0 ADJOURNMENT**

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DATE

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APPROVED BY: LINDA VINSON  
SECRETARY

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SUBMITTED BY: BRENDA SMITH

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APPROVED BY: CARTER SMISSON  
CHAIRMAN