

Advantage
Behavioral Health Systems
**MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE
DISEASES SERVICE BOARD MEETING #120**
September 27, 2005

BOARD MEMBERS PRESENT

Mary Jo Matthews – Madison	Linda Vinson – Walton
Pat Ellis - Jackson	Donald Hector - Walton
Carter Smisson – Jackson	John Davis – Athens-Clarke
Ralph Danson - Greene	Mae Davis – Elbert
Emma Evans – Barrow	Shirley Segars – Barrow
Gail Goldsmith– Morgan	Kenneth Whitehead – Oglethorpe
R. Charles White – Walton	

BOARD MEMBERS ABSENT

Cornelia Lowery – Greene	Conoly Hester – Athens-Clarke
Margarita Tejada – Athens-Clarke	Jim Hudson – Oconee
Mary Gannon Gunn – Athens-Clarke	

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Brenda Smith	Lee Smith
Helen Kabat	Cindy Darden
Larry Gabriel	Scott Clark

GUESTS

Linda Lloyd	Pastor M. Ajabu
Evelyn Neely	Dyan Jordan
Ovita Thornton	Clothilda Barnett
Doug Lowry	States McCarter
Thomas Oglesby	Frances Smith
Cory Thornton	Connie Echols

The meeting was opened by Carter Smisson, Community Service Board (CSB) Chairman at 5:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda. Moved (John H. Davis); Seconded (Gail Goldsmith); Passed (Unanimously).
- 1.2 Motion to accept the minutes as amended of the August 23, 2005 CSB Meeting. Moved (Kenneth Whitehead); Seconded (Donald Hector); Passed (Unanimously).
- 1.3 Motion to accept closed session of the meeting to address a personnel issue. Moved (Kenneth Whitehead); Seconded (John H. Davis); Passed (Unanimously).
- 1.4 Motion to return to open session of the meeting. Moved (Kenneth Whitehead); Seconded (John H. Davis); Passed (Unanimously).
- 1.5 Motion to approve the deletion of Policy 900.200 – Agency Quality Grievance. Moved (Mary Jo Matthews); Passed (Unanimously).

- 1.6 Motion to approve the revised ABHS policies (see Board Reports 6.4). Moved (Mary Jo Matthews); Passed (Unanimously).
- 1.7 Motion to adjourn the meeting. Moved (Mary Jo Matthews); Seconded (Gail Goldsmith); Passed (Unanimously).

2.0 EXECUTIVE SESSION

- 2.1 The Board addressed a personnel issue. Board members, Mr. Tellefson, and Michael Daniel, Attorney were in attendance. No actions were taken.

3.0 OLD BUSINESS

- 3.1 Mr. Tellefson reported on the Crisis Stabilization Program (CSP). ABHS has obtained all building permits and construction is underway. We anticipate a start date of November 1st. An open house may be scheduled prior to November. We have continued to use bed space for consumers at Laurelwood and Summit Ridge, which we have maintained our daily average below the number required.

4.0 NEW BUSINESS

- 4.1 Laurie Wilburn, Adult Mental Health Services Coordinator reported on Hurricane Katrina. ABHS has been involved in a number of ways responding to Katrina evacuees. ABHS has worked closely with a couple of the shelters and Athens Chapter House. Psychological and residential assessments have been conducted. Ms. Wilburn distributed correspondence detailing statistics, case management and problem solving issues.

5.0 SERVICE REPORTS (Administrative Reports)

- 5.1 John Davis, Athens-Clarke County CSB Representative requested that staff update the Board regarding preparation for the Commission on Accreditation for Rehabilitative Facilities (CARF) survey at the CSB Work Day. Staff will follow up.
- 5.2 Linda Hazinski, Developmental Disabilities, Residential Services and Community Employment was not available to attend the meeting due to training. The training is a program that ABHS has established with Athens Technical College for enhancing and broadening house parents for upgrades. There are currently fourteen (14) individuals enrolled in the program of which ten (10) are ABHS staff. Lee Smith, Coordinator for Barrow and Greene Counties Service Centers was present to entertain questions/concerns regarding these programs.

6.0 BOARD REPORTS

- 6.1 Finance Committee – Gail Goldsmith, Morgan County CSB Representative reported the committee met today. ABHS is exploring the possibility of an interim budget adjustment and the Board will be updated on this issue. The committee has been addressing issues regarding implications for audits and how ABHS is reporting financials under the Department of Human Resources (DHR) regulations. Larry Gabriel, Business Manager will follow up with DHR and the auditors.
- 6.2 Membership & Nominations Committee – Dr. Davis reported that ABHS has a full slate of Board members. He encouraged Board members to attend the CSB Work Day, the Georgia Association CSB Conference, and

the ABHS Annual Dinner. Board members who are interested in attending the GACSB conference may contact the Administrative Office for additional information.

Dr. Davis distributed a ballot for electing the 2006 CSB officers. He proposed the following nominees: Linda Vinson, Walton County – Chair Person; Ralph Danson, Greene County – Secretary; and Pat Ellis, Jackson County – Vice Chair Person. Board members may submit additional nominees for officers prior to the October CSB meeting. Ballots may be submitted to the Administrative Office and the election will be held at the October CSB meeting.

- 6.3** Legislative Committee – no report requiring an action.
- 6.4** Bylaws and Policy Committee – Mary Jo Matthews, Madison County CSB Representative reported the committee met today with Helen Kabat, Continuous Quality Improvement. Ms. Kabat requested the deletion of Policy 900.200 – Agency Quality Grievance. The policy was developed in 1998 and has never been utilized. A corporate compliance process has been developed and is being utilized. They reviewed the revised policies to include:
 - a)** 600.157 – Medical Services – Medication Education
 - b)** 900.160 – Continuous Quality Improvement – Oversight Committee StructureThe committee requested the Board's approval of these changes.
- 6.5** Rights of Persons Served Committee – Shirley Segars, Barrow County CSB Representative reported the committee met today. They reviewed incident reports which included eleven (11) critical, ten (10) serious, and one (1) minor.
- 6.6** Ad Hoc Annual Meeting/Report Committee – Mary Gannon Gunn, Athens-Clarke County CSB Representative reported the ABHS Annual Dinner is scheduled for November 3, 2005 in the Fellowship Hall at the United Methodist Church. Mr. Tellefson noted that the Administrative Office will be responsible for compiling the mail list and distributing invitations for this event.
- 6.7** Ad Hoc Awards Committee – no report requiring an action.
- 6.8** Ad Hoc Public Relations Committee - Ms. Ellis reported the committee met September 21, 2005. The purpose of the committee is to assist in promoting a favorable image for ABHS. ABHS staff is scheduled to participate in the Latin Health Festival on October 15th. Child & Adolescent Services is hosting their open house on October 21st. There will be some Board members at the Maysville Autumn Leaf Festival and St. Mary's Health Fair, on October 21st distributing information regarding ABHS. The committee is soliciting entries for a Slogan Contest. The winner of the contest will receive \$100. Thanks to Emma Evans, Barrow County CSB Representative for donating the prize money. The Slogan Contest will be announced in the ABHS Connection.

Ms. Ellis distributed the Volunteer Package for Board members to complete. The completed package needs to be returned to the Administrative Office. Ms. Ellis suggested extending the Awards Program to include volunteers because they are very valuable. She will follow up with Conoly Hester.

Mr. Tellefson announced the Candlelight Vigil Ceremony which marks the beginning of Mental Illness Awareness Week. It will be held October 2, 2005 at 6:00 p.m. at ABHS. Board members were invited.

7.0 REPORT FROM THE CSB EXECUTIVE DIRECTOR

7.1 Mr. Tellefson reported on the Limited Liability Corporation (LLC) Select Systems. They have employed Michael Schribner to assist the CSBs with the language of the Behavioral Managed Care companies. The three (3) companies involved are Amerigroup, Cenpatico, and Maggelan. ABHS meets via teleconference on a weekly basis regarding this issue. The Department of Community Health (DCH) has postponed the implementation of the managed care from January 1st to April 1st. ABHS has two (2) counties that are at risk, Barrow and Walton. The state has been broken down into seven (7) areas for bids on the managed care. Barrow and Walton counties are included in the metro area and therefore those counties will begin managed care April 1st.

8.0 REPORT FROM THE CSB CHAIRMAN

8.1 Mr. Smisson encouraged Board members to attend the Georgia Association CSB Conference “Tee up for Competition”, October 16 – 19, 2005, Augusta, Georgia.

8.2 Mr. Smisson reported on the Non-profit Board Members Seminars sponsored by the Terry College of Business. Ms. Goldsmith reported the seminar is very informative to include the role and responsibilities of board members, strategic planning, volunteers, and fundraising. She encouraged Board members to attend. There are two (2) additional sessions scheduled for October 12th and November 16th. The seminars are being conducted at the Tate Student Center, Athens, Georgia.

8.3 Mr. Smisson reported the CSB Work Day is scheduled for October 13, 2005, 9:00 am – 3:00 pm.

9.0 PUBLIC ACCESS

8.1 Linda Lloyd and community leaders addressed the Board regarding a pending lawsuit.

10.0 ADJOURNMENT

DATE

APPROVED BY: LINDA VINSON
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: CARTER SMISSON
CHAIRMAN