

Advantage
Behavioral Health Systems
**MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE
DISEASES SERVICE BOARD MEETING #137**
April 24, 2007

BOARD MEMBERS PRESENT

Mary Jo Matthews – Madison
Shirley Segars – Barrow
Carter Smisson – Jackson
Ralph Danson - Greene
Donald Hector – Walton
John Davis – Athens-Clarke
Emma Evans – Barrow

Linda Vinson – Walton
Mae Davis – Elbert
Pat Ellis - Jackson
R. Charles White – Walton
Katie McDaniel - Oconee
Mary Gannon Gunn – Athens-Clarke

BOARD MEMBERS ABSENT

Vacant – Morgan
Vacant – Athens-Clarke

Douglas Bower – Oglethorpe

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Brenda Smith
Linda Hazinski
Cindy Darden
Ann Albritton

Terry Tellefson
Terry Frazier
Art Davis
Laurie Wilburn

The meeting was opened by Linda Vinson, Community Service Board (CSB) Chairperson at 5:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda as amended. Moved (Ralph Danson); Seconded (John H. Davis); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the March 27, 2007 CSB Meeting. Moved (John H. Davis); Seconded (Mary Jo Matthews); Passed (Unanimously).
- 1.3 Motion to accept closed session for the discussion upon the appointment and/or employment for the Chief Executive Officer (CEO). Moved (John H. Davis); Seconded (Ralph Danson); Passed (Unanimously).
- 1.4 Motion to return to the open session of the meeting. Moved (Mary Jo Matthews); Seconded (Pat Ellis); Passed (Unanimously).
- 1.5 Motion to accept the CEO Search Committee recommendations (see 2.0 Executive Session). Moved (Pat Ellis); Seconded (John H. Davis); Passed (Unanimously).
- 1.6 Motion to adjourn the meeting. Moved (Ralph Danson).

2.0 EXECUTIVE SESSION

- 2.1 The CEO Search Committee addressed the Board regarding the appointment and/or employment of the CEO for ABHS. The committee recommended for Cindy Darden to be hired as the Executive Director for

ABHS to replace Terry Tellefson when he retires and she be offered a salary of \$115,000. The committee also recommends that if Ms. Darden is to decline this offer, that Larry Gabriel be offered this position at the same salary.

3.0 NEW BUSINESS

3.1 Ms. Vinson asked Dr. Darden will she accept the position and salary for the Executive Director as recommended by the committee. Dr. Darden accepted. Dr. Davis commended Pat Ellis, CEO Search Committee Chair Person for doing an outstanding job in managing the committee.

3.2 ADMINISTRATIVE REPORTS

3.2.1 Dr. Darden noted in the Clinical Services Report that ABHS has been requested to submit a proposal to the Clarke County school district to establish an alternative program to suspension for elementary school children. Dr. Davis requested focusing on anger management and goal setting.

3.2.2 Dr. Darden reported on fee for services. ABHS will receive 80% of their monthly contract amount for C&A core and specialty services for the month of April, 60% for the month of May and 40% of the month of June. She said, "We are assuming we will go 100% fee for service effective July 1st."

3.2.3 Ann Albritton, Director of Nursing reported on the medication formulary. A formulary is a list of preferred medications that hospitals, organizations, and/or pharmacies have established to be cost effective and decreases the stock size.

3.2.4 Dr. Hazinski reported on Medicaid Waiver. This past month, Medicaid Waiver and Grant in Aid (GIA) funds were combined to give twenty-three (23) clients full Medicaid Waiver funding for either residential or personal supports.

3.2.5 Ms. Ellis thanked Terry Frazier, Human Resources Director for sharing information regarding the lay off of some employees due to budgetary constraints. Mr. Frazier said, "No further cuts are anticipated." Mr. Tellefson informed all staff of the Reduction in Force plan which was effective April 12th. The cuts came from all levels of staff throughout the agency based on reductions in funding from the State. Shirley Segars, Barrow County CSB Representative requested that the Board be provided a list of staff by county affected by the plan. Mr. Frazier will follow up.

3.3 Michael Dock, Residential Services reported on Shelter Plus Care change in the Crawford House. HUD is discontinuing paying for supportive services and transitional housing. They want to pool all funds in permanent housing. Mr. Dock addressed the budget for maintaining the Crawford House. In an effort to eliminate cost, effective May 1st, ABHS will move from the house in Oglethorpe County to two (2) duplexes in Oconee County due to the grant requirements. ABHS has to be in an area outside of Clarke County, and continue providing services for the severely mentally ill who are homeless. ABHS will approach the Housing First Model by letting the clients be independent and living in a roommate setting. Staff will teach the basic living skills and be available 18 – 20

hours per day. ABHS will bill for these services through the Community Support Individual (CSI), which will generate a lot of funds.

4.0 OLD BUSINESS

- 4.1 Mr. Tellefson reported on the Department of Human Resources (DHR) contract amendment. The Division reimbursed ABHS funds in the amount of \$140,000 which was taken from the Community Stabilization Program (CSP).
- 4.2 Mr. Tellefson reported that ABHS and the Department of Community Health (DCH) will meet with the Administrative Law Judge on May 14-15, 2007.

5.0 BOARD REPORTS

- 5.1 Finance Committee – Art Davis presented the financial report including revenues and expenditures compared to budget period ending March 31, 2007.
- 5.2 Membership & Nominations Committee – no report requiring an action.
- 5.3 Legislative Committee – no report requiring an action.
- 5.4 Bylaws and Policy Committee – no report requiring an action.
- 5.5 Rights of Persons Served Committee – Ms. Segars reported the committee met today. They reviewed February and March reports. There were nine (9) complaints each in the month of February and March in which all were resolved. The committee addressed issues regarding the customer service problems in the Barrow Mental Health Clinic. In February there were twenty-seven (27) incidents including fourteen (14) serious, twelve (12) critical and one (1) minor. In March there were twenty-six (26) incidents including fourteen (14) critical, eleven (11) serious and one (1) minor.
- 5.6 Ad Hoc Annual Meeting Committee – Mary Gannon Gunn, Athens Clarke County CSB Representative reported that ABHS and Mental Health America of Northeast Georgia is sponsoring an Annual Meeting. It will be held Tuesday, June 12, 2007 at Alpha Omicron Pi Sorority House, Athens, Georgia.
- 5.7 Ad Hoc Public Relations Committee – no report requiring an action.

6.0 REPORTS FROM THE CSB EXECUTIVE DIRECTOR

- 6.1 Mr. Tellefson reported on fee for service. The CSB Association is requesting the Division to reimburse at 60% for FY2008 until the Medicaid rates have been reviewed and determine rates that are more viable. The purpose being, the Division is demanding the CSBs to provide services that they are not willing to reimburse.

7.0 REPORTS FROM THE CSB CHAIRPERSON

- 7.1 Ms. Vinson reported on the Employee Appreciation Picnic. The event is scheduled for June 2, 2007, 1 – 5:00 p.m., Harris Shoals Park, Watkinsville, Georgia. She encouraged the Board to attend.
- 7.2 Ms. Vinson noted that Conoly Hester, former Board member had an accident. She is doing well.

- 7.3 Ms. Vinson noted that Mary Jo Matthews, Madison County CSB Represented was awarded Volunteer of Year of St. Mary's Hospital.
- 7.4 Ms. Vinson reported that the Board orientation tapes will be stored at the Administrative Office. Board members may check out the tapes for review.
- 7.5 Ralph Danson, Greene County CSB Representative reported that the CSB Association did not meet this month. The CSB Association Retreat will be held May 10, 2007.
- 7.6 The Board presented Brenda Smith with roses for Administrative Assistant Appreciation Day.

8.0 PUBLIC ACCESS

- 7.1 No one present to address the Board.

9.0 ADJOURNMENT

DATE

APPROVED BY: RALPH DANSON
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: LINDA VINSON
CHAIR PERSON