

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #145

February 26, 2008

BOARD MEMBERS PRESENT

Mary Jo Matthews – Madison
Ralph Danson - Greene
Donald Hector – Walton
Mary Gannon Gunn – Athens-Clarke
Carter Smisson – Jackson
R. Charles White – Walton
Pat Ellis – Jackson
Esperanza Megia – Athens-Clarke

John Davis – Athens-Clarke
Douglas Bower – Oglethorpe
Katie McDaniel – Oconee
Emma Evans – Barrow
Mae Davis – Elbert
Linda Vinson – Walton
Shirley Segars – Barrow

BOARD MEMBERS ABSENT

Vacant – Morgan

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Brenda Smith
Linda Hazinski
Cindy Darden
Laurie Wilburn
Terry Frazier
Larry Gabriel
Fred Eckhardt

The meeting was opened by Ralph Danson, Community Service Board (CSB) Chairman at 4:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda. Moved (John H. Davis); Seconded (Kate McDaniel); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the January 22, 2008 CSB Meeting. Moved (Carter Smisson); Seconded (John H. Davis); Passed (Unanimously).
- 1.3 Motion to adjourn the meeting. Moved (Douglas Bower).

2.0 OATH OF OFFICE

- 2.1 Esperanza Megia was sworn into office to represent Athens-Clarke County. Dr. Davis reported that the new board member orientation was held February 4th. Dr. Paul Roman will represent Morgan County. Dr. Roman was not available to attend today's meeting.

3.0 AWARDS

- 3.1 Dr. Davis presented a plaque to John 'Dave' Tarpley for thirty-two (32) years of dedicated services with ABHS. Mr. Tarpley began employment in 1975 and retired in November 2007.

4.0 NEW BUSINESS

- 4.1 No business to report.

4.2 ADMINISTRATIVE REPORTS

4.2.1 Laurie Wilburn, Clinical Director reported that the Miles Street Intensive Outpatient Program (ITP) remains filled to capacity for the second consecutive month. There is a waiting list and it is manageable due to the program being thirty (30) days.

4.2.2 Ms. Wilburn noted that the Commission Accreditation for Rehabilitative Facilities (CARF) survey will be conducted in October 2008.

4.2.3 Dr. Darden reported on the survey distributed to stakeholders for input for the FY09 strategic planning process. Additionally, each site has site specific written surveys that have been created for clients' input.

4.2.4 Linda Hazinski, Residential, Developmental Disabilities Service Centers & Community Employment reported that the Department of Community Health (DCH) contracted with Georgia Medical Services to conduct audits of all providers. Barrow and Madison County Service Centers have been audited and received an excellent report.

Dr. Davis requested that Dr. Hazinski communicate with leadership staff regarding exploring ways to encourage clients to consider giving back (example, a day's salary). The purpose is to have a source of additional funds so that clients may participate in activities.

5.0 OLD BUSINESS

5.1 No business to report.

6.0 BOARD REPORTS

6.1 Finance Committee – Larry Gabriel, Chief Financial Officer, reported the committee met today. Mr. Gabriel presented the financial report to include revenue and expenditures compared to the budget period ending January 31, 2008.

6.2 Membership & Nominations Committee – Dr. Davis, Committee Chairman reported that all CSB vacancies have been filled. Dr. Davis requested Linda Vinson, Immediate Past CSB Chair to keep the Chairman abreast of the board's operating duties/functions, so business is conducted in a timely manner.

6.3 Legislative Committee – Kate McDaniel, Committee Chair Person requested board members to submit information regarding their legislators. She will compile correspondence addressing the board's concerns and interest. Her email address is katemail@bellsouth.net.

6.4 Bylaws and Policy Committee – no report requiring an action.

6.5 Rights of Persons Served Committee – Shirley Segars, Committee Chair Person reported the committee met today. They reviewed incidents including twelve (12) serious and nine (9) critical. They review complaints including two (2) regarding payee services, two (2) – MD issues, two (2) – medical staffing, and two (2) – transportation problems. All complaints were resolved. They reviewed one (1) corporate compliance issue. Hope Cymerman, Continuous Quality Improvement (CQI) suggested reporting on trends instead of incidents because the report would be more detailed.

6.6 Ad Hoc Public Relations Committee – no report requiring an action.

7.0 REPORTS FROM THE EXECUTIVE DIRECTOR

- 7.1 Dr. Darden reported on the electronic health record. ABHS has chosen Qualifacts to provide the health record. Qualifacts has contracted with three (3) CSBs who formed a 501C3, a private nonprofit organization. The group is Peachstate Information Network (PIN). The three (3) CSBs are Avita formerly Georgia Mountains, Cobb/Douglas and Riveredge. The initial cost for joining PIN and Qualifacts is \$115,000 and \$115,560 on a yearly basis. The Department of Human Resources (DHR) will assist with the initial cost. All computers should be purchased and installed by July 1st. Training will be conducted in the test sites by August and completed by October 1st. All ABHS sites should be included by January 1, 2009. Dr. Darden thanked Larry Gabriel, MIS staff, Fred Eckhardt, and the committee for their hard work with this project.
- 7.2 Dr. Darden reported on the DHR reorganization. Governor Perdue has appointed a committee to look at possibly restructuring or reorganizing DHR. The committee will submit a report to the Governor and the General Assembly by July 2, 2008.

8.0 REPORTS FROM THE CSB CHAIRPERSON

- 8.1 Mr. Danson distributed and reported on the CSB Committee assignments. He requested Board members to review the list and contact Dr. Davis with changes.
- 8.2 Mr. Danson reported on the CSB Board member training. Board members are responsible for completing the training modules by June 2008.
- 8.3 Mr. Danson reported on the Board Self-Assessment Questionnaire. The questionnaire is to be completed and submitted to the Administrative Office prior to March 25, 2008.
- 8.4 Mr. Danson reported on the CSB meeting time. In the past, the meeting time has been changed due to daylight saving time. The Board agreed for the meeting time to remain at 4:00 p.m. Ms. Vinson will review the CSB Bylaws to confirm that this is legal. Mr. Danson requested to update the ABHS website regarding this issue.
- 8.5 Mr. Danson requested scheduling a CSB Work Session. The Board agreed for the session to be held on March 4, 2008 at 12:00 – 3:00 p.m. The purpose will be to define committee responsibilities and expectations.

9.0 PUBLIC ACCESS

- 9.1 No one present to address the Board.

10.0 ADJOURNMENT

DATE

APPROVED BY: PAT ELLIS
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: RALPH DANSON
CHAIR PERSON