

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #153

October 28, 2008

BOARD MEMBERS PRESENT

Mary Jo Matthews – Madison

Ralph Danson - Greene

Dr. Paul Roman – Morgan

R. Charles White – Walton

Dr. Douglas Bower – Oglethorpe

Linda Vinson – Walton

Dr. John Davis – Athens-Clarke

Shirley Segars – Barrow

Melanie Russell - Athens-Clarke

Pat Ellis – Jackson

Carter Smisson – Jackson

Mary Gannon Gunn – Athens-Clarke

BOARD MEMBERS ABSENT

Mae Davis – Elbert

Emma Evans – Barrow

Katie McDaniel – Oconee

Donald Hector – Walton

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Brenda Smith

Fred Eckhardt

Cindy Darden

Janice Callaway

Terry Frazier

Linda Hazinski

Larry Gabriel

Regina Jackson

The meeting was opened by Ralph Danson, Community Service Board (CSB) Chairman at 4:00 p.m.

1.0 ACTIONS

- 1.1 Motion to accept the agenda as amended. Moved (Carter Smisson); Seconded (John H. Davis); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the September 23, 2008 CSB Meeting. Moved (John H. Davis); Seconded (Carter Smisson); Passed (Unanimously).
- 1.3 Motion to approve the minor changes made to the 100 series of policies (see Board Reports 4.4). Moved (Pat Ellis); Passed (Unanimously).
- 1.4 Motion to approve closed session to discuss financial changes and how it will impact ABHS and employees. Moved (John H. Davis); Seconded (Carter Smisson); Passed (Unanimously).

- 1.5 Motion to return to the open session of the meeting. Moved (Pat Ellis); Seconded (Mary Jo Matthews); Passed (Unanimously).
- 1.6 Motion to adjourn the meeting. Moved (John H. Davis).

2.0 NEW BUSINESS

2.1 ADMINISTRATIVE REPORTS

2.1.1 Laurie Wilburn, Clinical Director reported on the Belk Charity Event, a fundraiser for Friends of Advantage. The event is Saturday, November 15th, 6:00 am – 10:00 am. The tickets are \$5 each. A Pre-sale week will begin November 10th, and the same discounts will be available. Last year over \$3000 worth of tickets were sold. The funds raised were used to send three (3) consumers to a conference.

2.1.2 Fred Eckhardt, Chief Operating Officer (COO) reported on the APS exit interview. ABHS scored 83.

2.1.3 Janice Callaway, Continuous Quality Improvement reported that ABHS was awarded a three (3) years CARF accreditation. She is working on the corrective action plan.

3.0 OLD BUSINESS

3.1 Dr. Darden noted that she has not received the contract amendments. She will address the budget in detail in the closed session.

3.2 Mr. Danson requested tabling the CEO evaluation to next month due to Kate McDaniel's absence.

3.3 Larry Gabriel, Chief Financial Officer (CFO) distributed and updated on the Electronic Health Record. Several representatives from ABHS attended the PIN Carelogic Train-The-Trainer last week. The training was specifically to prepare trainers from Cobb/Douglas, Avita and River's Edge CSBs. It is expected that ABHS setup and training will begin sometime after the first of the year, after implementation of the first three (3) CSBs has "settled down".

4.0 BOARD REPORTS

4.1 Finance Committee – Mr. Gabriel presented the financial report. He addressed the revenues and expenditures compared to the budget period ending September 30, 2008.

4.2 Membership & Nominations Committee – Mary Jo Matthews, Committee Chair Person reported on the 2009 Slate of Officers. The current slate

has agreed to serve another term. The ballot will be available at the next meeting.

4.3 Legislative Committee – Dr. Darden distributed and reported on the legislative priorities that were voted in the Georgia Association of CSBs at their annual meeting. The priorities are 1) the creation of the Department of Behavioral Health; 2) privatize State hospitals after the reorganization is complete; and 3) additional funding. Dr. Darden distributed “talking points” for the CSB and emphasized that they address these issues with our local legislators.

4.4 Bylaws and Policy Committee – Pat Ellis, Committee Chairperson reported the committee met today. They reviewed the 100 series of the policies which deal with the organizational principles and leadership. They made very minor changes and requested the Board’s approval. The policies are:

100.100 Mission, Values, Vision & Strategic Directions

100.110 Philosophy

100.125 Non-Discrimination

100.126 Corporate Compliance

100.127 Code of Ethics

100.130 Standards of Conduct

100.135 Business Ethics

100.140 Ethical Conduct Violations

100.160 Visitors Confidentiality

100.200 Organizational Leadership – Governance

100.205 Organizational Leadership – Delegation of Board Authority

100.210 Governing Body – Selection and Appointment

100.215 Governing Body – Community Service Board’s Conflict of Interest Policy

100.220 Governing Body – Community Service Board Member Code of Ethics

100.225 Governing Body – Meeting and Minutes

100.230 Governing Body – Standing Committee

100.235 Governing Body – New Member Orientation

100.245 Governing Body – CSB Annual Self-Evaluation

100.250 Organizational Leadership – Executive Director

100.251 Organizational Leadership – Executive Director Review

100.255 Organizational Leadership – Organizational Charts

100.260 Organizational Leadership – Information Dissemination

100.265 Organizational Leadership – Culturally Diverse Leadership

100.270 Governing Body – Input from Persons Served

100.280 Governing Body – Employee Conflict of Interest

- 4.5** Rights of Persons Served Committee – Shirley Segars, Committee Chairperson reported the committee met today. They reviewed issues and incidents which included twenty-two (22) serious and eleven (11) critical, six (6) issues were resolved and three (3) that were not. Some of the issues cannot be resolved because what the person requested is something that can not be delivered. The committee was satisfied with the approach Hope Cymerman, Risk Manager handled the issues.
- 4.6** Ad Hoc Public Relations Committee – Douglas Bower, Committee Chairman submitted an article to the newspaper to be published regarding Project Grow. This program operated in conjunction with Athens-Clarke County Schools. An alternative to suspension, it allows children in grades K-5 with behavioral problems to receive intensive therapeutic support and classroom instruction. Dr. Darden asked Dr. Bower to follow up with Dr. Callaway regarding drafting a press release on the CARF accreditation.
- 4.7** Friends of Advantage Committee – Dr. Darden reported the committee met October 23, 2008. They elected officers: John H. Davis, President; Connie Ivester, Vice President; David L. Levine, Secretary; and Burt Sparer, Treasurer. Michael Hammer, Grant Writer addressed some fundraising ideas and priorities were identified. The next meeting will focus on how to expand membership. Dr. Darden noted that CSB members may make a contribution to the organization; Mr. Danson encouraged Board members to contribute.
- 4.8** Report of CSB Annual Meeting – Ms. Segars reported that the training sessions were informative. Seven CSB members attended the conference.

5.0 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

- 5.1** Dr. Darden reported on the Department of Human Resources reorganization. There will be public forums held for concerned persons to speak regarding this issue; October 28th – Atlanta, Georgia; and October 30th – Macon, Georgia.

6.0 REPORTS FROM THE CSB CHAIRPERSON

- 6.1** No report at this time.

7.0 PUBLIC ACCESS

7.1 No one present to address the Board.

8.0 EXECUTIVE SESSION

8.1 Dr. Darden will discuss financial changes and how it will impact the agency and employees. No actions will be taken.

9.0 ADJOURNMENT

DATE

APPROVED BY: PAT ELLIS
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: RALPH DANSON
CHAIR PERSON