



Job Title: APEX Program Manager/Youth Services Status: Full-time		Unit: Youth Services - APEX Location of Position: Athens GA
Posting Date: January 4, 2021	Pay Grade: K	Job Code: HCP120

Youth Services /APEX Program Manager

Position summary:

Contributes to the successful achievement of the organization’s mission and strategic initiatives by providing leadership, oversight, evaluation, and direction of behavioral health providers to assure tasks are completed & schedules are maintained. Assures programmatic requirements are met based on various oversights/funding entities: DBHDD, CMS, HUD, DCA. Provides budget oversight & monitoring and also development & monitoring of programmatic & financial outcome reports. Assures staff is appropriately trained and current in training. Provides Human Resource management skills (in conjunction with the HR Department)

Key Duties and Responsibilities:

- Plans, manages, and evaluates social services programs and activities for the Advantage Behavioral Health Pavilion Youth Clinic.
- Identifies and coordinates resources.
- Administers and coordinates the services and program activities in dependency, mental illness, youth development or developmental disability programs.
- Oversees the APEX grant deliverables and reports data appropriately to DBHDD (funder) and Advantage administrators.
- Coordinates with the Business Manager to ensure all business operation of the Advantage Behavioral Health Pavilion Youth Clinic.
- Supervises program staff.

Core Competencies:

Ability to supervise supervisory staff & delegate effectively; Ability to provide guidance in policy & procedure development; Experience in working collaboratively with external stakeholders; Experience in contracts/grants management; Knowledge & experience of Electronic Health Record, HMIS Reporting System; Knowledge of community resources; Strong written & verbal communication skills; Ability to engage people, organizations, and partners in developing goals, executing plans, and delivering results; Ability to mobilize teams, building momentum to get things done by communicating clearly and consistently; Ability to use negotiation skills and adaptability to encourage recognition of joint concerns, collaboration, and to influence the success of outcomes; Ability to follow and lead across boundaries to engage broad-based stakeholders, partners, and customers in a shared agenda and strategy.

Note: Fully licensed clinician to manage and provide clinical oversight to school based mental health services to children youth and their families. This positions is also the main point of contact to collaborate and coordinate with schools in Clarke, Madison and Oglethorpe APEX schools. 1-2 years of management experience.

Minimum Qualifications: -

****Advantage Hires on the Preferred Qualifications for this position.****

Bachelor's degree in a related field and five years of related experience with at least three of those years in a supervisory role Or Master's degree in a related field And three years of related experience with at least one year in a supervisory role Or One year at the lower level or position equivalent.

Preferred Qualifications: A Master’s Degree from an accredited educational institution in Psychology, Social Work, or Community Counseling AND LAPC, LMSW, LMFT, LPC, LCSW or PsyD status (or License eligible) in the state of Georgia.

***Certificates, Licenses, Registrations:** N/A

To APPLY

Applications must be received by the deadline date to be considered. Apply for the available position by submitting your resume to recruiter@advantagebhs.org

Once your resume is considered, you will be asked to complete the State Application.

State application can be found at <http://www.advantagebhs.org/employee-forms.cms>.

Advantage Behavioral Health Systems
Human Resource Recruiter
250 Bray Street, Athens, Georgia 30601

Applicants are subject to criminal records, drug screening, employment, and/or background checks.

Advantage is an equal opportunity employer. It is the policy of Advantage that equal opportunity is afforded to all qualified persons without regard to race, color, religion, age, sex, national origin, disability, political affiliation, or gender/sexual orientation/gender identity.