

Advantage
Behavioral Health Systems
MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE
DISEASES SERVICE BOARD MEETING #189
February 28, 2012

BOARD MEMBERS PRESENT

Katie McDaniel . Oconee
Pat Ellis . Jackson
Linda Vinson . Walton
Mary Jo Matthews . Madison
Melanie Villalta - Athens-Clarke

Judy Spurgeon . Oglethorpe
Emma Evans . Barrow
R. Charles White . Walton
Mae Davis . Elbert

BOARD MEMBERS ABSENT

Mary Gannon Gunn . Athens-Clarke
Vacant . Walton
Lorraine Henderson . Greene
Carter Smisson . Jackson (EX)

Shirley Segars . Barrow (EX)
Vacant . Athens-Clarke
Dr. Paul Roman . Morgan (EX)

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Cindy Darden
Brenda Smith
Barbara Geter
Art Davis
Fred Eckhardt
Rosalind Parks
Barbara K. Reid

Janice Callaway
Laurie W. Bailey
O. J. Booker
Michelle Creech
Tammy Dalton
Rhonda McKinnon
Bob Herrin

GUESTS

Dr. Thomas P. Holland

Julie Meehan

The meeting was opened by Melanie Villalta, Community Service Board (CSB) Chairperson.

1.0 ACTIONS

- 1.1 Motion to accept the agenda as revised. Moved (Kate McDaniel); Seconded (Linda Vinson); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the January 24, 2012 CSB Meeting. Moved (Linda Vinson); Seconded (Kate McDaniel); Passed (Unanimously).
- 1.3 Motion to accept the reading of the ABHS policies by the Bylaws and Policy Committee. Moved (Pat Ellis); Seconded (Kate McDaniel).
- 1.4 Motion to adjourn. Moved (Kate McDaniel); Seconded (Pat Ellis); Passed (Unanimously).

2.0 AWARDS PRESENTATION

- 2.1 Pat Ellis, Jackson County CSB Representative presented a plaque to Barbara K. Reid. Ms. Reid retired in December 2011 with thirty-three (33) years of dedicated services. She was the Developmental Disabilities (DD) Manager for Jackson, Elbert and Walton Counties.
- 2.2 Ms. Villalta presented a certificate of appreciation to V. Kate McDaniel, Immediate Past CSB Chairperson for two (2) years of dedicated services. Ms. McDaniel noted that she has requested reappointment to the Board to serve an additional three (3) years.

3.0 REPORTS FROM THE CSB DIRECTOR

- 3.1** Dr. Darden reported on the possibility of ABHS moving to Region 1. Some glitches occurred and the move is on hold. The Department of Behavioral Health Developmental Disabilities (DBHDD) was originally contracting with Mercer University to write a Request for Proposal (RFP) for the single contract which is also on hold. The DBHDD will communicate with Mercer regarding reviewing the operations of the system to include Region 1 and one (1) of the CSBs within the region to provide recommendations of the strengths and weakness.
- 3.2** Dr. Darden updated on the Navigant study for the Medicaid redesign. Navigant is the group hired to review Georgia's Medicaid program and recommend redesign possibilities. She and Ms. McDaniel attended a Medicaid Redesign Meeting on February 21st. The CSB Association has developed some guiding principles that they want to be taken into account regardless of which option the Navigant report recommend. The principles that are being addressed are regardless of which system is recommended, the CSB Association prefers going to a Managed Care Non-profit system; easy access to services; well defined services; efficiency; and that reimbursements be based on true work studies. The three options recommended by Navigant all results in a Managed Care type program. The options differ in timelines for certain populations to be folded into Managed Care, whether or not co-pays from Medicaid clients would be required, and whether or not incentives would be offered to clients who are compliant with treatment. Navigant focused strongly on the group of patients who have disability Medicaid. Dr. Darden noted that feedback is being provided to the Navigant Consultants and a committee will be appointed to review and recommend redesign possibilities.
- 3.3** Dr. Darden reported that the ABHS website design (logo, rebranding) process has been delayed. O.J. Booker, Chief Operating Officer (COO) will take on the responsibilities of the project.
- 3.4** Dr. Darden reported that the Board had offered paying for a training of choice for her to attend due to ABHS not being able to give pay raises. She attended the Society of Psychologist in Management conference last week. The charges will be paid from the CSB budget.

4.0 NEW BUSINESS

4.1 ADMINISTRATIVE REPORTS (Received in Board packages for review.)

- 4.1.1** Michelle Creech, Continuous Quality Improvement (CQI) reported that Sylvia Crowe, Health & Safety Coordinator has been invited to attend the University of Georgia's Community Emergency Response Team (CERT) training program. The program educates campus and community representatives about disaster preparedness and trains them in basic disaster response skills such as fire safety, light search and rescue, team organization and disaster medical operations. This training allows the CERT members the ability to assist in giving critical support to others in the event of a community disaster.
- 4.1.2** Ms. Creech reported on the Community Service Board: Information Sharing Survey. Out of the thirteen (13) Board members eight (8) responses were received. Based on the feedback collected, the Board is very informed based on the monthly reports that are provided and the information received is the right amount. Beginning in March, monthly Board packets will be sent electronically, unless a Board member requests the information through the mail (Mae Davis and Linda Vinson requested continuing to receive information via mail). Paper documents will be produced in a duplex fashion (front and back). The CEO, COO, Behavioral Health and Developmental Disabilities Reports will be presented on a monthly basis. Included in the COO report will be overviews of the Management Information System (MIS), Business Office, Transportation and the Utilization Management Utilization Review (UMUR) departments. Any reports in the area of Development and Public Relations, if not included in the CEO Report, are to be presented at the monthly Board Meetings. The Medical,

Human Resources, and CQI Reports will be presented on a quarterly basis (April, July, October and January). Ms. Creech commented that it was suggested to have frequent tours of ABHS sites during the year. She recommended further discussion at a CSB Work Day and to include a schedule of tours in the CSB Strategic Plan.

- 4.1.3** Ms. Vinson thanked Barbara Geter, DD Director, Mr. & Mrs. Ellis, and staff for advocating regarding the rate changes at the Department of Community Health (DCH) public forum on January 26th. Dr. Geter noted that there was an array of speakers at the event, but the influence of the messages that were shared came from the DD clients.

5.0 BOARD REPORTS

- 5.1** Finance Committee . Art Davis, Chief Financial Officer (CFO) presented the financial report for the revenues and expenditures compared to the budget period ended January 30, 2012.
- 5.2** Membership & Nominations Committee . Ms. Villalta reported that Mae Davis, Elbert County CSB Representative has agreed to Chair the committee. There are currently two (2) vacant positions for Athens-Clarke County.
- 5.3** Legislative Committee . no report requiring an action.
- 5.4** Bylaws and Policy Committee . Pat Ellis, Chairperson reported that the committee met today and reviewed twenty (20) policies including:
700.100 Emergency Services: Twenty-Four Hour Availability
800.100 Prevention and Education Services: Education of Clients, Family and Community
800.110 Prevention and Education Services: Employee Training
900.100 Continuous Quality Improvement: Organizational Flow Chart
900.120 Continuous Quality Improvement: Performance Improvement Overview
900.130 Continuous Quality Improvement: Record Review
900.150 Continuous Quality Improvement: Best Practices
900.155 Continuous Quality Improvement: Variance Reporting
900.160 Continuous Quality Improvement: Oversight Committee Structure
900.165 Continuous Quality Improvement: Documentation of the Quality Improvement Process at the Program Level
900.170 Incident Reporting
900.180 Risk Management CQI Processes
900.190 Death of Clients
1000.100 Management Information Services: Accessibility
1000.110 Management Information Services: Security & Data Integrity
1000.120 Management Information Services: Electronic Service Records
1000.130 Management Information Services: Information Interchange
1000.140 Management Information Services: Training and Education
1000.150 Management Information Services: Information Systems Disaster Recovery Preparation
1000.160 Management Information Services: Rules on Use of Computers
- 5.5** Rights of Persons Served Committee . Mary Jo Matthews, Madison County Representative reported the committee met today. They reviewed incidents including thirty (30) serious, seven (7) minor and four (4) critical.
- 5.6** Ad Hoc Public Relations Committee . no report requiring an action.
- 5.7** Ad Hoc Friends of Advantage Committee . Tammy Dalton, Friends of Advantage reported on upcoming events. The AdDRESS A Need Sale is March 3 & 4, 2012 at the Classic Center, Athens, Georgia. The next scheduled event is the Afternoon Tea, August 2012. Ms. Ellis reported on the Car & Truck Show, April 28, 2012. The event is being sponsored by the Jackson County Advocacy for People with Developmental Disabilities

(APDD) to benefit Jackson Creative. Ms. Dalton was instrumental in providing information for gearing up for the event.

5.8 CSB Association Update . Ms. McDaniel reported on the Georgia CSB Association called meeting regarding the Medicaid Redesign. The focus of the meeting was to discuss the Navigant study and recommendations on the redesign. A teleconference has been scheduled for next week to further update on this issue.

6.0 REPORTS FROM THE CSB CHAIRPERSON

6.1 Ms. Villalta introduced Dr. Thomas P. Holland, University of Georgia (UGA). He will provide consultation for improving the performance of the Board by conducting two (2) presentation, one in March and one in April. He congratulated the Board on two (2) outstanding best practices being conducted, reports being provided prior to the meeting and the survey requesting feedback regarding the reports. He gave the Board an assignment to review the ABHS Strategic Plan and note which goals the items on the CSB Meeting agenda reflects; this project will be addressed at the next meeting. The purpose is to determine how to make the Board add greater value to the organization.

6.2 Ms. Villalta read a Thank You Note from Ms. Davis for the lovely flowers received during the death of her sister.

6.3 Ms. Villalta reported on the CSB membership. Emma Evans, Barrow County CSB Representative resigned and recommended a candidate for replacement. Carter Smisson, Jackson County CSB Representative requested not to be reappointed. It was mentioned that Lorraine Henderson, Greene County CSB Representative has been absent for two (2) consecutive meetings; Ms. Villalta will follow up with her.

6.4 Ms. Villalta noted that she will not be available to attend the next meeting and requested video taping Dr. Holland's session.

7.0 PUBLIC ACCESS

7.1 No one present to address the Board.

8.0 ADJOURNMENT

DATE

APPROVED BY: Judy Spurgeon
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: Melanie Villalta
CHAIR PERSON