

Advantage

Behavioral Health Systems

MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE DISEASES SERVICE BOARD MEETING #177

January 25, 2011

BOARD MEMBERS PRESENT

Mary Jo Matthews . Madison
Katie McDaniel . Oconee
Emma Evans . Barrow
Judy Spurgeon . Oglethorpe
Dr. Paul Roman . Morgan
Linda Vinson . Walton

Melanie Villalta - Athens-Clarke
R. Charles White . Walton
Pat Ellis . Jackson
Carter Smisson . Jackson
Dr. John Davis . Athens-Clarke

BOARD MEMBERS ABSENT

Shirley Segars . Barrow (EX)
Vacant . Walton
Vacant - Greene

Mary Gannon Gunn . Athens-Clarke (EX)
Mae Davis . Elbert (EX)

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

Nan Cooley
Tammy Dalton
Brenda Smith
Barbara Geter
Fred Ekhardt

Janice Callaway
Art Davis
Laurie Bailey
Chris Mayo
Terry Frazier

The meeting was opened by Kate McDaniel, Community Service Board (CSB) Chairperson.

1.0 ACTIONS

- 1.1 Motion to accept the agenda. Moved (John H. Davis); Seconded (Carter Smisson); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the November 23, 2010 CSB Meeting. Moved (John H. Davis); Seconded (Mary Jo Matthews); Passed (Unanimously).
- 1.3 Motion to exclude the current balance, days of operating funds and the fund balance data from the financial report. Moved (Paul Roman); Seconded (Carter Smisson); Passed (Unanimously).
- 1.4 Motion to approve the minor changes made to ABHS policies (see Board Report 8.4). Moved (Pat Ellis); Seconded (John H. Davis); Passed (Unanimously).
- 1.5 Motion to adjourn the meeting.

2.0 OATH OF OFFICE

- 2.1 Dr. Davis swore in the 2011 CSB Officers: Chairperson . Kate McDaniel, Oconee County; Vice Chairperson . Pat Ellis, Jackson County; and Secretary . Melanie Villalta, Athens-Clarke County.

3.0 AWARDS PRESENTATION

3.1 Linda Vinson, Awards Committee Chairperson presented the Commitment to Service Award to Chris Mayo, LCSW, Counselor II in Barrow and Oglethorpe Counties. Mr. Mayo was described as being pleasant to work with and is respectful to everyone including staff and clients and as a result is well liked. He is always ready to do whatever it takes to get the job done RIGHT. Funding for the clients he serves can be difficult at times but he is always pleasant and professional as he advocates for his clients' needs.

4.0 REPORTS FROM THE CSB DIRECTOR

4.1 Fred Eckhardt, Chief Operating Officer (COO) reported on Dr. Darden's, Chief Executive Officer (CEO) condition. She had surgery in mid January and is recuperating at home. Ms. McDaniel requested that Dr. Darden's address be provided to CSB members.

5.0 PRESENTATION: DEVELOPMENTAL DISABILITIES

5.1 Barbara Geter, Ph.D., Developmental Disabilities reported that the Department of Justice settlement with Georgia mandates funding for services in the community for adults with developmental disabilities who are on the most severe end of the continuum of care. ABHS has partnered with River Edge and Ogeechee CSBs in the submission of a proposal to provide crisis intervention services to those individuals throughout Region 2. Dr. Geter will update the Board periodically on this issue. Ms. Villalta, Chairperson, Public Relations Committee requested Dr. Geter to compose an article regarding this issue for publication in the 10-county area newspapers.

6.0 NEW BUSINESS

6.1 ADMINISTRATIVE REPORTS (Received in Board packages for review.)

6.1.1 Laurie W. Bailey, Clinical Director reported that ABHS submitted a grant proposal to the Criminal Justice Coordinating Council regarding increasing Addictive Disease services to include a residential intensive program in Barrow County. This would make services more accessible for those in Barrow, Jackson and Walton counties, where a large portion of the referrals come from. ABHS was not viewed as a state agency; therefore ABHS were unable to qualify. The Council did not receive adequate responses on the last cycle, so they have re-released the Request for Proposal. They have contacted the DBHDD to submit the proposal, with the idea that the funds would flow through to ABHS as the sub-awardee. If awarded, this would allow ABHS to serve more folks in the intensive program overall, specifically targeting those with co-occurring mental health illnesses and addictive diseases who are served by the Mental Health and Drug Courts in Barrow, Jackson and Clarke counties or those court-ordered from other counties.

6.1.2 Ms. Bailey reported on the annual Mental Health America of Northeast Georgia Mental Health Benefit. Activities include: Athens-

Clarke County Treatment and Accountability Court presentation by Judge David Sweat and Tracy Tarbutton, January 26th at 6pm at the Athens-Clarke County Public Library; and the Art Auction, January 29th at 6pm at the Foundry Park Inn.

6.1.3 Ms. Bailey introduced Nan Cooley, Clinic Manager for the Child & Adolescent (C&A) Program.

6.1.4 Terry Frazier, Human Resources reported that Diversity Bingo will be offered to staff in hope to open awareness regarding the diverse environment within ABHS. This is a project that is part of the agency's Diversity Plan and the focus is to have each site participate. Once the planning is completed, it will begin in March 2011.

6.1.5 Dr. Geter noted that during the inclement weather which brought things to a screeching halt, there was much inspiration to be had! It came in the form of knowing that, several of ABHS direct support staff braved the weather, placed their own safety at risk to do what they do: to serve others! Kudos to the direct support DD staff. Dr. Davis commended staff for providing services during the inclement weather.

7.0 OLD BUSINESS

7.1 No information to report at this time.

8.0 BOARD REPORTS

8.1 Finance Committee . Art Davis, Business Office presented the financial report including the revenues and expenditures compared to the budget period ended December 31, 2010. He noted that ABHS purchased the land in Elberton which cost \$143,000; the purpose is to provide parking space for the Behavioral Health and DD clients and staff. The Finance Committee requested excluding the current balance, days of operating funds and the fund balance data from the report. Mr. Davis will follow up.

8.2 Membership & Nominations Committee . Ms. Matthews, Committee Chairperson requested scheduling a committee meeting to address CSB policies. She will contact members with possible dates.

8.3 Legislative Committee . Ms. Ellis shared with Board members Save the Dates for the 2011 Awareness Day at the Capitol: Addiction Recovery Day . February 8th; Mental Health Day . February 9th; and the 13th Annual Disability Day . February 24th.

8.4 Bylaws and Policy Committee . Ms. Ellis, Committee Chair Person reported that the committee met today and reviewed four (4) policies and requested the Board's approval for the minor corrections made to the documents. They are:

300.140 Health & Safety . Tobacco-Free Campus

600.160 Medical Services . Pharmacotherapy

1500.360 HR . Compensatory Time and Fair Labor Standards Act (FLSA)

1901 HR Separation from Employment

Two (2) Social Media policies were approved with policy numbers to be determined later.

- 8.5 Rights of Persons Served Committee . Dr. Roman, Committee Chairman reported the committee met today. They reviewed twenty-three (23) client related injuries and illnesses.
- 8.6 Ad Hoc Public Relations Committee . Ms. Villalta reported on the possibility of obtaining an intern to assist the committee. She will follow up with the University of Georgia Public Relations Department regarding a non-paid intern. Dr. Roman suggested using Friends of Advantage (FOA) funds to compensate an internship.
- 8.7 Ad Hoc Friends of Advantage Committee . Tammy Dalton reported and thanked the CSB for their generous donations during the 2010 Season's Greeting. She updated on the address a Need fundraiser. It is designed to give local high school students and community members the opportunity to purchase new and gently used formal dresses, shoes, purses and jewelry for proms and other formal events. Flyers were distributed to the CSB for publicizing in their communities. Ms. Villalta will convert the flyers in Spanish for that population.
- 8.8 CSB Association Update . no report requiring an action.

9.0 REPORTS FROM THE CSB CHAIRPERSON

- 9.1 The Board briefly addressed the cancellation of the November CSB Meeting due to the Thanksgiving holiday. The Board agreed not to cancel the meeting but reschedule it earlier in November.

10.0 PUBLIC ACCESS

- 10.1 No one present to address the Board.

11.0 ADJOURNMENT

DATE

APPROVED BY: Melanie Villalta
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: V. Kate McDaniel
CHAIR PERSON