

Advantage
Behavioral Health Systems
MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND ADDICTIVE
DISEASES SERVICE BOARD MEETING #213
May 27, 2014

BOARD MEMBERS PRESENT

Frusanna Hayes . Morgan
Melanie Villalta - Athens-Clarke
Doc Eldridge . Athens-Clarke

Linda Vinson . Walton
Pat Ellis . Jackson

BOARD MEMBERS ABSENT

Dennise Grayson . Oconee (EX)
Shirley Segars . Barrow (EX)
Mary Jo Matthews . Madison (EX)
Vacant . Greene
Vacant . Barrow

Mae Davis . Elbert (EX)
R. Charles White . Walton (EX)
Vacant . Jackson
Vacant . Athens-Clarke
Vacant . Oglethorpe

ADVANTAGE BEHAVIORAL HEALTH SYSTEMS STAFF PRESENT

O. J. Booker
Janice Callaway
Sherrie Maxwell
Tammy Dalton
Barbara Geter
Theresa Davis
Tarin Tripp

LaTonia Gunn
Steve Barber
Dwight Willis
David Harris
Laurie Wilburn Bailey
Elizabeth Stewart
Prashikshya Karki

The meeting was opened by Melanie Villalta, Community Service Board (CSB) Chairperson.

1.0 ACTIONS

- 1.1 Motion to approve the agenda as revised. Moved (Doc Eldridge); Seconded (Pat Ellis); Passed (Unanimously).
- 1.2 Motion to accept the minutes of the April 22, 2014 CSB Meeting. Moved (Frusanna Hayes); Seconded (Pat Ellis); Passed (Unanimously).
- 1.3 Motion to accept the executive session of the meeting to address the future acquisition of real estate. Moved (Doc Eldridge); Seconded (Linda Vinson); Passed (Unanimously)
- 1.4 Motion to return to the open session of the meeting. Moved (Frusanna Hayes); Seconded (Linda Vinson); Passed (Unanimously).
- 1.5 Motion to approve Oliver J. Booker, Chief Executive Officer to write a letter of intent as discussed in the executive session. Moved (Linda Vinson); Seconded (Doc Eldridge); Passed (Unanimously).
- 1.6 Motion to adjourn. Moved (Linda Vinson); Passed (Unanimously).

2.0 PRESENTATION – MEDICAL ASSISTANCE PROGRAM (MAP)

- 2.1 Latonia Gunn, Supervisor, MAP presented an overview of the program. The MAP provides free medication(s) to uninsured clients and is facilitated by Medical Assistants. There are currently ~3,500 clients enrolled in one (1) or more company programs. The cost avoidance is \$3 million annually including \$132,000 being spent for free (stock) medications and \$150,000 paid to contract pharmacies for filling fees. How the program works . the client sees the physician/nurse then the client sees a MAP Clerk for

completing applications for obtaining medications; applications are signed by the client and the physician. The applications are then sent to the assistance programs for review. If a client meets the criteria for medications assistance, the medications are sent to ABHS for storage and the MAP clerk will deliver the medication(s) to the client at his/her next scheduled appointment.

3.0 REPORTS FROM CSB DIRECTOR

- 3.1** Mr. Booker presented on the Public Safety Net Redesign in Georgia. Frank Berry was appointed the Commissioner of the Department of Behavioral Health Developmental Disabilities (DBHDD) in August 2012 to create a new system of care. Meetings have been conducted and the action steps involve the CSB legislation . Senate Bill 349, development of an Administrative Services Organization (ASO), core-provider re-design and re-structuring of payment mechanisms. Implementation process will include: May 2014 . communication and outreach activities; June 2014 . contracts will be issued as in the past; June 2014 . technical assistance will begin and go live with baseline year; August/September 2014 . adoption of standards into DBHDD policy; FY 15 . individual contract will be reviewed; and July 1, 2015 . go live with the new system.
- 3.2** Mr. Booker reported on the Athens space allocation project. The project will include moving certain clinical functions out of the Miles Street and Milledge Avenue facilities into the North Avenue facility and relocate Administration, the Crisis Stabilization Unit (CSU) and possibly the Developmental Disability (DD) Program into another building in the community. This opportunity will improve cost, efficiency and synergy. The goal is to accomplish the project by July 2015. The CSB supports the project.

4.0 NEW BUSINESS

- 4.1 ADMINISTRATIVE REPORTS** (Received in Board packages for review.)
- 4.1.1** Sherrie Maxwell, Chief Operating Officer (COO) introduced David Harris, Operations Manager for the Athens-Clarke County Clinic.
- 4.1.2** Ms. Maxwell noted that the MTM Readiness Project will be piloted at the Walton County Clinic effective July 1, 2015. Board members will be provided a copy of The Butterfly Project newsletter which details more information regarding the MTM Readiness Project.
- 4.1.3** Laurie Wilburn Bailey updated on the Fidelity Review conducted by DBHDD on the Supported Employment Program. The Team recommended that staff report more regularly to the Board and the Management Team. There were two (2) items that required Corrective Action Plans (CAP) including the number of treatment teams involved, and regularly reporting to the CSB and the Management Team.
- 4.2** Ms. Villalta reported on the FY2014 CSB Strategic Plan. She recommends focusing on the goal for recruitment and retention, continuing to maintain compliance to governance standards while maximizing member participation. She noted that majority of the Board term expires in 2015 with the exception of three (3), Frusanna Hayes, Dennise Grayson and Doc Eldridge. Ms. Villalta asked some of the long term members to compile a history report to share with the new and future members. The plan indicates that 100% of Board members will make a financial contribution to Friends of Advantage (FOA) of an amount of their choosing at least once a year. Linda Vinson, Walton County CSB Representative suggested using funds from the CSB budget for donations to FOA; example, Board members who are not being reimbursed for mileage, utilize his/her funds for contributions; Ms. Villalta and Steve Barber, Chief Financial Officer (CFO) will follow up. Ms. Villalta noted that Valencia Lynn Riden, CSB Representative for Barrow County resigned effective today. Ms. Villalta recommended scheduling a Work Day to discuss the Recruitment/Retention and the CSB Strategic Plans. The Work Day will be held June 12, 2014 at 3:00 pm in the Director's Conference Room, Athens, Georgia.
- 4.3** Pat Ellis, Jackson County CSB Representative reported Board members were provided the ABHS Board Assessment and ABHS Self-Assessment for Board members. The

documents are to be completed and submitted to the Administrative Office by June 12, 2014. Ms. Ellis will compile the results and report on same at the next meeting.

- 4.4 Ms. Villalta reported on the 2015 CSB Officers. The proposed officers are: Doc Eldridge, Chairman; Dennise Grayson, Vice Chair; and Pat Ellis, Secretary. The election will be held at the next meeting.

5.0 OLD BUSINESS

- 5.1 No business to report at this time.

6.0 BOARD REPORTS

- 6.1 Finance Work Group . Mr. Barber presented the financial report for the period ending April 30. 2014. Ms. Villalta asked Ms. Vinson to Chair the Finance Work Group; she accepted.
- 6.2 Recruitment & Retention Work Group . no report requiring an action. Ms. Hayes agreed to Chair the Work Group during the upcoming year.
- 6.3 Advocacy & Awareness Work Group . no report requiring an action.
- 6.4 Bylaws and Policy Work Group . Pat Ellis, Chairperson reported that the workgroup met via a conference call, reviewed the ABHS policies and will discuss at the next meeting.
- 6.5 Rights of Persons Served Work Group . no report requiring an action.
- 6.6 Board Education & Planning Work Group . no report requiring an action.
- 6.7 Ad Hoc Friends of Advantage Committee . Tammy Dalton reported the Annual Giving Campaign letters will be mailed out by the end of the month. The next upcoming FOA fundraising event is, The Afternoon Teaq August 16th at the Commerce Civic Center, Commerce, Georgia.
- 6.8 Staff Support Work Group . no report requiring an action.
- 6.9 CSB Association Update . no report requiring an action.

7.0 REPORTS FROM THE CSB CHAIRPERSON

- 7.1 No business to report at this time.

8.0 PUBLIC ACCESS

- 8.1 No one present to address the Board.

9.0 ADJOURNMENT

DATE

APPROVED BY: Dennise Grayson
SECRETARY

SUBMITTED BY: BRENDA SMITH

APPROVED BY: Melanie Villalta
CHAIR PERSON