



Job Title: Developmental Disabilities Professional (DDP)		Unit: IDD
Status: Full Time		Location of Position: Barrow, Greene and Walton <i>*Travel will be required between locations.</i>
Posting September 29, 2020	Application Deadline Date: Open Until Filled	Number of openings: 1

Developmental Disabilities Professional (DDP)

Position summary:

Consult with, supervise, train and/or provide guidance to direct support staff regarding implementation of service to comply with person-centered values and techniques. Assist and provide feedback to the provider in reviewing the quality of the services delivered. Provide technical assistance to the provider agency in corrective action requirements and participate in response regardless of the origin of the Corrective Action Plan requirement. Participate in the agency's Quality Improvement Plan and Risk Management reviews based on qualifications and training background, provide medical and behavioral recommendations and guidance as needed.

Key Duties and Responsibilities:

1. Overseeing the services and supports provided to individuals served that include:
 - a. The agency DDP monitors and/or participates in the implementation and delivery of the Individual Service Plan (ISP).
 - b. The agency DDP supervises the delivery of service and ensures the strategies reflect the goals and objectives of the ISP.
 - c. The agency DDP monitors the progress toward achievement of goals in the ISP, and makes recommendations, as appropriate

2. Supervising the formulation of the participant's plan for delivery of all waiver services provided to the participant by the provider, on an annual basis subsequent to ISP development and after any ISP addendum that includes, but is not limited to:
 - a. Ensuring the implementation strategies reflect the ISP and the needs of the participant
 - b. The agency DDP participates in the development of the ISP as indicated by signature of the ISP

3. Conducting or overseeing functional assessments to support formulation of the participant's plan for delivery of all waiver services as indicated by the DDP signature:
 - a. The Health Risk Screening Tool;
 - b. The Supports Intensity Scale;
 - c. Functional Behavioral Analysis; if qualified
 - d. And others as needed or required.

4. Supervising high intensity services that address health and safety risks for the participants as indicated by the DDP signature:
 - a. The agency DDP is involved in reviewing and/or writing, and the implementation and effectiveness of the Behavior Support Plan
 - b. The agency DDP is involved in reviewing and/or writing, and the implementation and effectiveness of the Crisis Plan
 - c. The agency DDP is involved in identifying ongoing supports as needed (medical and/or behavioral) in collaboration with appropriate personnel

5. Performance indicators of the responsibilities listed above (1-4) are as follows:
- a. Active participation in the planning meeting documented in either the meeting minutes/notes and/or progress notes prior to ISP meeting.
 - b. Documented contact with the SC prior to the ISP date.
 - c. Consulted with, supervised, and provided guidance to direct support staff regarding implementation of the services.
 - d. The DDP will complete documentation in any individual's record for any of the above responsibilities. This documentation shall include the signature, title/credentials, timed (start and end time of delivery of service) and date.
 - e. The DDP will complete, or assure the completion of required agency assessments, including but not limited to, HRST and SIS, within the given time frame.

Minimum Qualifications A bachelor's degree in social work OR a bachelor's degree in human services field other than social work (including the study of human behavior, human development or basic human care needs) AND with specialized training OR one year of experience in providing human services to individuals with intellectual/developmental disabilities.

Preferred Qualifications: A Bachelor's degree in social services or related field and experience with the Staet of GA NOW/COMP waiver and services guideline..

Certificates, Licenses, Registrations: Valid driver's license required

TO APPLY

Applications must be received by the deadline date to be considered. Apply for the available position by submitting your resume to recruiter@advantagebhs.org. Once your resume is considered, you will be asked to complete the State Application.

Advantage Behavioral Health Systems
Human Resource Recruiter
250 Bray Street, Athens, Georgia 30601

Applicants are subject to criminal records, drug screening, employment, and/or background checks.

(Internal) This announcement is ONLY open to employees of Advantage Behavioral Health Systems

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