Position summary: Behavioral Health Providers, Clinicians, and/or Licensed Professional Counselors / LAPCs / LPCs / LMSWs / LMFTs / LCSWs most often work in mental or behavioral health counseling centers and/or group practices. Licensed clinicians often interview patients, give diagnostic tests and assessments, provide individual, family, or group psychotherapy, design and implement behavior modification programs, and may make determinations about potentials of high risk or treatments of hospitalization. Some clinicians collaborate with physicians and other specialists to develop and implement treatment and intervention programs that clients can understand, agree, and comply with.

Purpose of job: The purpose of this job is to provide case management and limited counseling services for participants in the Barrow and Jackson County Mental Health Court Program. Duties and responsibilities include, but are not limited to the linkage and provision of ancillary, social, and community services to participants and follow-up individualized counseling assistance and performing additional tasks as assigned.

Duties and Responsibilities:
The candidate will interview clients and give diagnostic tests. The Clinician will provide outpatient and/or in-home services including individual and family therapy, group therapy, and may perform psychosocial assessments, crisis assessments, ANSA, CANS and treatment plans. The Clinician will also be responsible for updating individual service and treatment plans, communicating with various referral agencies including DFACS, Courts, and Schools, and working with a team of case managers and collaborating with other mental health professionals. Assist with personal development and work performance of the client, and other behavioral, therapeutic interventions and support. Support and intervene in crisis situations. Provide documentation notes that relate to the customer-driven mental health treatment plan. Other pertinent daily or weekly duties may include:

- Conduct initial assessments in jail or in the clinic to determine if they are appropriate for Mental Health Court Program, as requested by Specialty Court Coordinator.
- Provide community transition services to participants or to individuals identified as potential participants from jails, hospitals, and crisis stabilization units.
- Complete intake assessments on new participants/clients and develop individualized service plans/treatment
• Provides case management services. This includes but is not limited to: coordinating linkage to community resources and organizing efforts to provide a full continuum of needed treatment services including mental health and addiction treatment, educational and vocational services, safe and sober housing, ongoing recovery support services, health care, family services, and other beneficial community supports.

• Communicates regularly with treatment providers.

• Communicates regularly with Court Coordinator to ensure the court is well informed on participant issues that arise including, missed treatment appointments, positive drug screens, and any other issues that need immediate attention.

• Prepare summaries for court regarding each participant’s progress in the program.

• Present participant progress and provide recommendations to the team at court staffings.

• Provide psycho-educational services to clients in areas such as social skills, communication skills, parenting skills, mental illness management and drug education as indicated.

• Provides counseling services to individuals in crisis situations (e.g. clients behaving aberrantly, illnesses, injuries, family crises, or employment crises).

• Attend and Participate in Specialty Court Team meetings, including regularly scheduled staffing, regularly scheduled Mental Health Court sessions, and additional meetings as scheduled.

• Manage Drug Screening Calendar and testing hotline for MH Court.

• Performs observed drug screens on participants as needed.

• Provision of some supplemental individual, group, and/or family therapy services as needed.

• Ensure authorization by completing required requests for authorization.

• Determine eligibility for a higher level of care (such as hospitalization), for clients.

• Complete and enter ANSA, CANS, and other assessments.

• Create progress notes for every session/interaction with clients.

• Maintain communication with collateral contacts such as Probation officers, counselors, case workers, etc. in order to discuss client progress, or no-shows for therapy sessions.

• Create, complete, and/or update treatment plans according to significant changes in preference, desires, goals, and abilities of the client.

• Complete discharge paperwork and safety plans for clients released from MH services.

• Travel to various appointments in the community including clients’ homes, schools, doctor’s offices, or other community agencies, to discuss the client’s treatment and/or progress.

• Attend required clinical supervision and departmental staff meetings.

• Attend required trainings.

Documentation:

• Compile information on participant compliance with conditions of court participation and assure it is accurately communicated to and considered in team meetings, including preparation of case compliance and progress summaries for court status hearings.

• Maintain accurate files on each participant including their compliance with court requirements, progress in treatment, and treatment court actions. This includes maintaining timely and accurate documentation in both Five Points (Court record system) and CareLogic (Advantage record).

• Completion of documentation according to Advantage policies and procedures, accurately and timely. Documentation will be completed using Advantage’s electronic health record, CareLogic. Documentation must be completed timely and accurately to assure reimbursement.

Administration:

• Collaborating with the team and Advantage management, maintain written policies and procedures to guide the operations of them in compliance with any statewide guidelines, generally accepted best practices, and the special needs and resources of the local jurisdiction.

Education and Training:
Participate in job and court related training.

Maintain knowledge of current trends and developments in the field by reading appropriate books, journals and other literature and attending related seminars, conferences and the like.

Completion of all required trainings as mandated by Advantage, including CareLogic (Electronic Health Record).

**Community Relations/Education:**

- Provide guidance to involved agencies and to other stakeholders and the public as to eligibility criteria for participation
- Assist with surveys of Mental Health court participants and community partners and stakeholders periodically to obtain feedback on operations and effectiveness of drug court

**Minimum Qualifications:**

Candidate must have at least a Master’s Degree from an accredited educational institution in Psychology, Social Work, or Community Counseling AND LMFT, LPC, LCSW or PsyD status (or License eligible) in the state of Georgia.

Knowledge of filing systems, and various word processing, spreadsheet and database software. Ability to compile, organize, and maintain an assortment of records, reports and information in an effective manner and according to Agency, Court and/or governmental regulations. Ability to work independently, as well as with a multi-disciplinary team. Ability to communicate effectively with customers, community partners, supervisors and other staff members. Ability to utilize and understand computer applications and techniques as necessary in the completion of daily assignments.

**Preferred Qualifications:**

The candidate must meet all minimum requirements PLUS at least two years of related experience and/or training of mental health, working with clients and families, case management, or community/in-home based services; experience with ANSA, CANS, Individual Service Plans (ISPs) / treatment plans, and familiarity with clinical terminology

Experience with Addictive Disease Treatment

Experience working within the Court System, especially Mental Health, Drug Court, and/or Family Treatment Court

Experienced in providing Evidence Based Treatment Curriculum such as CBI, MRT, DBT, Seeking Safety etc.

**To Apply**

Applications must be received by the deadline date to be considered. Apply for the available position at [www.careers.ga.gov](http://www.careers.ga.gov) OR submit a completed State of Georgia application and resume to clinicalrecruiter@advantagebhs.org.

State application can be found at [http://www.spa.ga.gov/pdfs/stateApp010610.pdf](http://www.spa.ga.gov/pdfs/stateApp010610.pdf)

Advantage Behavioral Health Systems

Human Resource Recruiter

250 North Avenue, Athens, Georgia 30601

*Applicants are subject to criminal records, drug screening, employment, and/or background checks.*

* (Internal) This announcement is ONLY open to employees of Advantage Behavioral Health Systems

Advantage Behavioral Health Systems is an Equal Opportunity Employer