



Job Title: Social Services Tech 1		Unit: Forensics
Status: Full-time		Location of Position: Athens, GA
Posting Date: February 13, 2019	Application Deadline Date: Until Filled	Job Code: SST010

Social Services Tech 1

****ROTATING SHIFTS / MUST BE FLEXIBLE****

Position Summary

Under direct supervision, provides a broad range of paraprofessional social services to patients/clients and their families. Conducts patient/client/consumer intakes, participates in treatment team planning, and performs crisis intervention. This position provides paraprofessional social services to clients and families in a Behavioral Health Crisis Center.

Duties and Responsibilities

- Assists clients with activities of daily living as needed
- Picks up meals/snacks for clients, prepares at mealtime and cleans up after
- Transports samples to lab
- Meets with clients/clients' families to address issues and work on skills as listed in treatment plan goals – individually or in group
- Provides social and psychological support to clients through listening and discussing problems and progress as necessary
- Supports clinical treatment plan and nursing care plan through engagement of clients, monitoring and documenting (room checks, every 15 minutes per procedure), taking vitals, as order and providing one-to-one observation and support, as needed
- Utilizes skills of Safety Care to deescalate situations and avoid restraint
- Participates with team to restrain clients, when necessary and according to procedure
- Calibrates equipment regularly, per schedule
- Between clients, prepares rooms/beds for new clients
- Engages clients between social services to provide support and prevent de-escalation
- Assists clients in locating and utilizing community resources, including legal, medical, financial assistance and other referral services
- Keeps documentation of face to face sessions and collaborative sessions with each client and/or service provider
- Transports, or makes arrangements for transportation of, clients to appointments in a timely manner
- Contacts clients/client guardians in order to gain updates on clients' progress or lack of progress
- Contacts other health care professionals within or outside the organization to obtain consumer background information in accordance with established guidelines
- Collaborates with service providers in addressing concerns and treatment planning changes or additions
- Complies with regulations on confidentiality of client information as specified by established policy
- Develops and effectively maintains a network of appropriate community contacts
- Provides appropriate information and/or input in meetings pertaining to case management and case collaboration

- Provides short-term case management and referral services to clients with emergency situations
- Helps intake and discharge clients to/from the unit, per procedure
- Other duties as assigned by Program Manager.

Minimum Qualifications: High school diploma or GED AND One year of experience in a social services related position OR Two years at an accredited college or university with at least 15 credit hours in a social services related field.

Certifications, Licenses, Registrations: Valid GA Driver's License

TO APPLY

Applications must be received by the deadline date to be considered. Apply for the available position by submitting your resume to kallen@advantagebhs.org. Once your resume is considered, you will be asked to complete the State Application.

State application can be found at <http://www.advantagebhs.org/employee-forms.cms>.

Advantage Behavioral Health Systems
Human Resource Recruiter
250 North Avenue, Athens, Georgia 30601

Applicants are subject to criminal records, drug screening, employment, and/or background checks.

(Internal) This announcement is ONLY open to employees of Advantage Behavioral Health Systems

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