



Job Title: Social Service Technician		Unit: EPIC
Status: Part-time		Location of Position: Athens, GA
Posting Date: 10/20/2020	Application Deadline Date: Until Filled	Job Code: SST010

Social Service Technician

Position Summary

Under direct supervision, provides a broad range of paraprofessional social services to patients/clients and their families. Conducts patient/client/consumer intakes, participates in treatment team planning, and performs crisis intervention. This position provides paraprofessional social services to clients and families our intensive treatment program. Must be a Certified Peer Specialist Certificate Required.

Duties and Responsibilities

- Assists clients with activities of daily living as needed
- Picks up meals/snacks for clients, prepares at mealtime and cleans up after
- Monitors drug screens
- Meets with clients/clients’ families to address issues and work on skills as listed in treatment plan goals – individually or in group
- Provides social and psychological support to clients through listening and discussing problems and progress as necessary
- Supports clinical treatment plan and nursing care plan through engagement of clients, monitoring and documenting (room checks, every 15 minutes per procedure), taking vitals, as order and providing one-to-one observation and support, as needed
- Utilizes skills of Safety Care to deescalate situations and avoid restraint
- Participates with team to restrain clients, when necessary and according to procedure
- Calibrates equipment regularly, per schedule
- Between clients, prepares rooms/beds for new clients
- Engages clients between social services to provide support and prevent de-escalation
- Assists clients in locating and utilizing community resources, including legal, medical, financial assistance and other referral services
- Keeps documentation of face to face sessions and collaborative sessions with each client and/or service provider
- Transports, or makes arrangements for transportation of, clients to appointments in a timely manner
- Contacts clients/client guardians in order to gain updates on clients’ progress or lack of progress
- Contacts other health care professionals within or outside the organization to obtain consumer background information in accordance with established guidelines
- Collaborates with service providers in addressing concerns and treatment planning changes or additions
- Complies with regulations on confidentiality of client information as specified by established policy
- Develops and effectively maintains a network of appropriate community contacts
- Provides appropriate information and/or input in meetings pertaining to case management and case collaboration
- Provides short-term case management and referral services to clients with emergency situations

- Helps intake and discharge clients to/from the unit, per procedure
- Other duties as assigned by Program Manager.

Minimum Qualifications: High school diploma or GED AND One year of experience in a social services related position OR Two years at an accredited college or university with at least 15 credit hours in a social services related field.

***** Certified Peer Specialist Certificate Required *****

Certifications, Licenses, Registrations: Valid GA Driver's License

TO APPLY

Applications must be received by the deadline date to be considered. Apply for the available position by submitting your resume to recruiter@advantagebhs.org. Once your resume is considered, you will be asked to complete the State Application.

Advantage Behavioral Health Systems
Human Resource Recruiter
250 Bray Street, Athens, Georgia 30601

Applicants are subject to criminal records, drug screening, employment, and/or background checks.

(Internal) This announcement is ONLY open to employees of Advantage Behavioral Health Systems

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