



Job Title: Social Services Tech 2		Unit: Barrow MH Clinic	
Status: Full-time		Location of Position: Winder, GA	
Posting Date: January 5, 2021	Application Deadline Date: Until Filled	Job Code: SST011	

Social Services Tech 2

Position Summary

Provides a broad range of paraprofessional social services to patients/clients and their families. Conducts patient/client/consumer intakes, participates in treatment team planning, and performs crisis intervention. Assists in dealing with personal and social problems. May provide supportive counseling to consumers and families and/or serve as a liaison for social services. May perform case management duties.

Duties and Responsibilities

- Assists clients in locating and utilizing community resources including legal, medical, financial assistance, and other referral services
- Meets with clients/clients' families to address issues and work on skills as listed in treatment plan goals. Could be in the form of home or school visits or community outings
- Keeps documentation of face to face sessions and collaborative sessions with each client and/or service provider.
- Transports, or makes arrangements for transportation of, clients to appointments in a timely manner
- Contacts clients/client guardians in order to gain updates on clients' progress or lack of progress.
- Contacts other health care professionals within or outside the organization to obtain consumer background information in accordance with established guidelines.
- Collaborates with service providers in addressing concerns and treatment planning changes or additions.
- Complies with regulations on confidentiality of client information as specified by established policy.
- Completes client/consumer intakes based on interviews with clients, their families, significant others and appropriate community agencies.
- Develops and effectively maintains a network of appropriate community contacts.
- Provides appropriate information and/or input in meetings pertaining to case management and case collaboration.
- Provides social and psychological support to clients and their families through listening and discussing problems and progress as necessary.
- Provides short-term case management and referral services to clients with emergency situations
- Other duties as assigned by Program Manager.

Minimum Qualifications: **** Advantage is Hiring on the Preferred Qualifications for this position**** High school diploma or GED AND two years of experience in a social services related position Or Bachelor's degree in a social services related field Or One year at the lower level or position equivalent.

Preferred Qualifications: A Bachelor's degree in Social services or related field plus Two years related work experience AND

- Experience working with individuals who are currently homeless and individuals with a Severe and Persistent Mental Illness (SPMI) and/or Substance Abuse Diagnosis
- Ability to coordinate and organize the delivery services.
- Ability to interview consumers and/or families using established techniques.
- Ability to develop client service plan to habilitate and rehabilitate client and
- Assists client in attaining housing, social, educational and vocational goals.
- Intermediate knowledge of bio-psychosocial (BPS) aspects of mental, developmental, physical disabilities, etc. in order to formulate diagnoses; participate in treatment team process, treatment delivery.
- Intermediate knowledge of principles of mental health education in order to relay/clarify findings, when clinically indicated
- Ability to develop, implement and facilitate workshops.
- Ability to assess what training is needed.

Certifications, Licenses, Registrations: Valid GA Driver's License

To APPLY

Applications must be received by the deadline date to be considered. Apply for the available position by submitting your resume to recruiter@advantagebhs.org. Once your resume is considered, you will be asked to complete the State Application.

State application can be found at <http://www.advantagebhs.org/employee-forms.cms>.

Advantage Behavioral Health Systems
Human Resource Recruiter
250 Bray Street, Athens, Georgia 30601

Applicants are subject to criminal records, drug screening, employment, and/or background checks.

(Internal) This announcement is ONLY open to employees of Advantage Behavioral Health Systems

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