



Job Title: Social Services Tech 2		Unit: Adult CSI	
Status: Full-time		Location of Position: Clarke	
Posting Date: May 13, 2019	Application Deadline Date: Until filled	Job Code: SST011	

Social Services Tech 2

Position Summary

Provides a broad range of paraprofessional social services to patients/clients and their families. Conducts patient/client/consumer intakes, participates in treatment team planning, and performs crisis intervention. Assists in dealing with personal and social problems. May provide supportive counseling to consumers and families and/or serve as a liaison for social services. May perform case management duties.

Duties and Responsibilities

- Assists clients in locating and utilizing community resources including legal, medical, financial assistance, and other referral services
- Meets with clients/clients' families to address issues and work on skills as listed in treatment plan goals. Could be in the form of home or school visits or community outings
- Keeps documentation of face to face sessions and collaborative sessions with each client and/or service provider.
- Transports, or makes arrangements for transportation of, clients to appointments in a timely manner
- Contacts clients/client guardians in order to gain updates on clients' progress or lack of progress.
- Contacts other health care professionals within or outside the organization to obtain consumer background information in accordance with established guidelines.
- Collaborates with service providers in addressing concerns and treatment planning changes or additions.
- Complies with regulations on confidentiality of client information as specified by established policy.
- Completes client/consumer intakes based on interviews with clients, their families, significant others and appropriate community agencies.
- Develops and effectively maintains a network of appropriate community contacts.
- Provides appropriate information and/or input in meetings pertaining to case management and case collaboration.
- Provides social and psychological support to clients and their families through listening and discussing problems and progress as necessary.
- Provides short-term case management and referral services to clients with emergency situations
- Other duties as assigned by Program Manager.

Minimum Qualifications: High school diploma or GED AND two years of experience in a social services related position Or Bachelor's degree in a social services related field Or One year at the lower level or position equivalent.

Preferred Qualifications: A Bachelor's degree in Social services or related field plus Two years related work experience AND

- Experience working with individuals who are currently homeless and individuals with a Severe and Persistent Mental Illness (SPMI) and/or Substance Abuse Diagnosis
- Ability to coordinate and organize the delivery services.
- Ability to interview consumers and/or families using established techniques.
- Ability to develop client service plan to habilitate and rehabilitate client and
- Assists client in attaining housing, social, educational and vocational goals.
- Intermediate knowledge of bio-psychosocial (BPS) aspects of mental, developmental, physical disabilities, etc. in order to formulate diagnoses; participate in treatment team process, treatment delivery.
- Intermediate knowledge of principles of mental health education in order to relay/clarify findings, when clinically indicated
- Ability to develop, implement and facilitate workshops.
- Ability to assess what training is needed.

Certifications, Licenses, Registrations: Valid GA Driver's License

To APPLY

Applications must be received by the deadline date to be considered. Apply for the available position by submitting your resume to jcox@advantagebhs.org. Once your resume is considered, you will be asked to complete the State Application.

Advantage Behavioral Health Systems
Human Resource Recruiter
250 North Avenue, Athens, Georgia 30601

Applicants are subject to criminal records, drug screening, employment, and/or background checks.

(Internal) This announcement is ONLY open to employees of Advantage Behavioral Health Systems

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